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Whereas the claims payable by check against the City of Everett for the period August 23, 2025 through August 29, 2025, having been audited and approved by the proper officers, have been paid and the disbursements made by the same, against the proper funds in payment thereof, as follows:

| Fund               | Department                   | Amount        |
|--------------------|------------------------------|---------------|
| 002                | General Funds                | 6,818.64      |
| 003                | Legal                        | 8,276.50      |
| 004                | Administration               | 3,300.00      |
| 009                | Misc Financial Funds         | 670,734.05    |
| 010                | Finance                      | 100.00        |
| 018                | Communications, Mktg & Engag | 2,524.04      |
| 021                | Planning & Community Dev     | 470.82        |
| 024                | Public Works-Engineering     | 14,177.64     |
| 026                | Animal Shelter               | 638.59        |
| 031                | Police                       | 13,122.03     |
| 032                | Fire                         | 674.65        |
| 038                | Facilities Maintenance       | 101.67        |
| TOTAL GENERAL FUND |                              | \$ 720,938.63 |

Councilperson introducing Resolution

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_ Council President

| Fund         | Department                  | Amount        |
|--------------|-----------------------------|---------------|
| 101          | Parks & Recreation          | 1,024.35      |
| 110          | Library                     | 5,975.29      |
| 112          | Municipal Arts              | 66.00         |
| 119          | Public Works - Str Imp      | 2,601.46      |
| 120          | Public Works - Streets      | 28,254.90     |
| 126          | MV-Equip. Replacement Re:   | 4,073,588.96  |
| 130          | Develop & Const Permit Fee  | 1,720.24      |
| 138          | Hotel/Motel Tax Fund        | 44,143.00     |
| 146          | Property Management         | 20,327.09     |
| 152          | Cum Res/Library             | 1,511.70      |
| 153          | Emergency Med Svc           | 1,713.45      |
| 155          | Capital Reserve Fund        | 56,910.77     |
| 156          | Criminal Justice            | 3,775.65      |
| 162          | Capital Projects Reserve    | 80,075.74     |
| 197          | CHIP Loan Program           | 5,574.33      |
| 303          | Public Works Impr. Projects | 221,619.56    |
| 336          | Water & Sewer Sys Improv I  | 1,544,602.90  |
| 342          | City Facilities Const.      | 557,217.93    |
| 354          | Parks Capital Const.        | 39,485.97     |
| 401          | Public Works-Utilities      | 559,163.59    |
| 402          | Solid Waste Utility         | 586.85        |
| 425          | Public Works-Transit        | 3,002,092.89  |
| 430          | Everpark Garage             | 2,745.90      |
| 440          | Golf                        | 2,264.36      |
| 501          | MVD - Trans Services        | 141,468.13    |
| 503          | Self-Insurance              | 35,473.22     |
| 505          | Computer Reserve            | 74,446.87     |
| 508          | Health Benefits Reserve     | 8,268.75      |
| 637          | Police Pension              | 24,138.43     |
| 638          | Fire Pension                | 25,212.19     |
| 661          | Claims                      | 2,146.67      |
| 670          | Custodial Funds             | 4,566.00      |
| TOTAL CLAIMS |                             | 11,293,701.77 |





**RESOLUTION NO. \_\_\_\_\_**

Be it resolved by the City Council of the City of Everett:

That the payroll of the employees of the City of Everett as of August 23, and checks issued August 29, 2025, having been audited, be and the same is hereby approved and the proper officers are hereby authorized and directed to charge checks on the Payroll Fund in payment thereof:

| <b>Fund</b> | <b>Department</b>            | <b>Gross<br/>Payroll</b>     | <b>Employer<br/>Contributions</b> |
|-------------|------------------------------|------------------------------|-----------------------------------|
| 001         | Legislative                  | 13,420.35                    | 1,635.79                          |
| 003         | Legal                        | 101,052.72                   | 14,132.45                         |
| 004         | Administration               | 50,088.80                    | 6,316.14                          |
| 005         | Municipal Court              | 89,069.44                    | 11,789.08                         |
| 007         | Personnel                    | 55,452.98                    | 7,363.24                          |
| 010         | Finance                      | 110,667.39                   | 14,718.08                         |
| 015         | Information Technology       | 126,528.32                   | 16,822.84                         |
| 018         | Communications and Marketing | 21,239.69                    | 2,811.04                          |
| 021         | Planning & Community Dev     | 136,088.43                   | 17,979.22                         |
| 024         | Public Works                 | 250,175.40                   | 33,256.70                         |
| 026         | Animal Shelter               | 64,466.49                    | 8,612.98                          |
| 030         | Emergency Management         | 8,446.91                     | 1,119.99                          |
| 031         | Police                       | 1,277,986.69                 | 133,712.47                        |
| 032         | Fire                         | 784,973.54                   | 84,336.31                         |
| 038         | Facilities/Maintenance       | 103,816.47                   | 13,738.40                         |
| 101         | Parks & Recreation           | 183,195.28                   | 23,642.17                         |
| 110         | Library                      | 109,886.14                   | 14,749.78                         |
| 112         | Community Theatre            | 9,108.94                     | 1,185.53                          |
| 120         | Street                       | 83,585.83                    | 11,159.23                         |
| 153         | Emergency Medical Services   | 398,417.82                   | 44,080.55                         |
| 197         | CHIP                         | 8,107.62                     | 1,284.83                          |
| 198         | Community Dev Block          | 4,048.66                     | 539.17                            |
| 401         | Utilities                    | 977,225.36                   | 129,302.38                        |
| 425         | Transit                      | 567,394.76                   | 78,489.40                         |
| 440         | Golf                         | 49,852.01                    | 6,673.15                          |
| 501         | Equip Rental                 | 91,797.74                    | 12,213.43                         |
|             |                              | <u><u>\$5,676,093.78</u></u> | <u><u>\$691,664.35</u></u>        |

\_\_\_\_\_  
Councilperson Introducing Resolution

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Council President



## City Council Agenda Item Cover Sheet

**Project title:** Authorize the Mayor or her designee to sign all necessary documents and agreements for the Local Solid Waste Financial Assistance Grant agreement in the amount of \$84,432.15.

**Council Bill #** *interoffice use*

**Agenda dates requested:**

Briefing  
Proposed action  
Consent 9/10/25  
Action  
Ordinance  
Public hearing  
Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

25-27 LSWFA agreement

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Kathleen Baxter

**Phone number:**

425-257-8875

**Email:**

kbaxter@everettwa.gov

**Initialed by:**

RLS

Department head

Administration

Council President

**Project:** Waste Reduction and Recycling Programs

**Partner/Supplier:** Washington State Department of Ecology

**Location:** Citywide

**Preceding action:** None

**Fund:** Fund 402 – Solid Waste Utility

**Fiscal summary statement:**

The City of Everett was awarded a Local Solid Waste Financial Assistance Grant (Agreement No. SWMLSWFA-2025-EverPW-00292) funded from the WA State Department of Ecology totaling \$84,432.15. A grant match of \$28,144.05 (25%) is required in the 2025-2027 program. This will be sourced through the Solid Waste Utility Fund (402). No budget amendments are necessary.

**Project summary statement:**

The WA State Department of Ecology Local Solid Waste Financial Assistance program provides funding to local governments for solid and hazardous waste planning and implementation.

With this funding, Public Works staff will continue to support waste reduction and recycling efforts by providing education and information to the public, coordinating two recycling collection events, assisting businesses with recycling efforts, increasing public access to recycling opportunities in public spaces and at special events and collaborating with local haulers to improve recycling services. These activities are expected to result in 161 tons of materials collected for recycling during the grant period.

**Recommendation (exact action requested of Council):**

Authorize the Mayor or her designee to sign all necessary documents and agreements for the Local Solid Waste Financial Assistance Grant agreement in the amount of \$84,432.15.



## **Agreement No. SWMLSWFA-2025-EverPW-00292**

### **SOLID WASTE MANAGEMENT LOCAL SOLID WASTE FINANCIAL ASSISTANCE AGREEMENT**

#### **BETWEEN**

**THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY**

#### **AND**

**CITY OF EVERETT PUBLIC WORKS**

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and CITY OF EVERETT PUBLIC WORKS, hereinafter referred to as the “RECIPIENT,” to carry out with the provided funds activities described herein.

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#### **GENERAL INFORMATION**

|                                                         |                           |
|---------------------------------------------------------|---------------------------|
| Project Title:                                          | P&I City of Everett PW    |
| Total Cost:                                             | \$112,576.20              |
| Total Eligible Cost:                                    | \$112,576.20              |
| Ecology Share:                                          | \$84,432.15               |
| Recipient Share:                                        | \$28,144.05               |
| The Effective Date of this Agreement is:                | 07/01/2025                |
| The Expiration Date of this Agreement is no later than: | 06/30/2027                |
| Project Type:                                           | Planning & Implementation |

#### Project Short Description:

The City of Everett Public Works will spend \$112,576.20 to collect and recycle 161 tons of material and reduce 8 tons of recycling contamination.

#### Project Long Description:

See the Scope of Work section for more detailed information related to individual Tasks.

#### Overall Goal:

Provide regional solutions and intergovernmental cooperation; prevent or minimize environmental contamination through planning and project implementation; and comply with state and local solid and hazardous waste management plans and laws.

Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

## RECIPIENT INFORMATION

Organization Name: CITY OF EVERETT PUBLIC WORKS

Federal Tax ID: 91-6001248  
UEI Number: LVPSLN4A2LF6

Mailing Address: 3200 Cedar St.  
Everett, Washington 98201

Physical Address: 3200 Cedar St.  
Everett, Washington 98201

Organization Email: aathompson@everettwa.gov  
Organization Fax: (425) 257-8945

## Contacts

Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

|                             |                                                                                                                                                                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project Manager</b>      | <p>Kelly Frazee<br/>Public Information &amp; Education Specialist</p> <p>3200 Cedar St.<br/>Everett, Washington 98201<br/>Email: <a href="mailto:kfrazee@everettwa.gov">kfrazee@everettwa.gov</a><br/>Phone: (425) 257-7205</p> |
| <b>Billing Contact</b>      | <p>Mi Young Lee<br/>Financial Analyst</p> <p>3200 Cedar St.<br/>Everett, Washington 98201<br/>Email: <a href="mailto:mlee@everettwa.gov">mlee@everettwa.gov</a><br/>Phone: (425) 257-8971</p>                                   |
| <b>Authorized Signatory</b> | <p>Angelique Thompson<br/>Capital Program Fund Manager</p> <p>3200 Cedar St.<br/>Everett, Washington 98201<br/>Email: <a href="mailto:aathompson@everettwa.gov">aathompson@everettwa.gov</a><br/>Phone: (425) 257-8922</p>      |

ECOLOGY INFORMATION

Mailing Address: Department of Ecology  
Solid Waste Management  
PO BOX 47600  
Olympia, WA 98504-7600

Physical Address: Solid Waste Management  
300 Desmond Drive SE  
Lacey, WA 98503

Contacts

|                          |                                                                                                                                       |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project Manager</b>   | <p>Audrey Taber</p> <p>PO Box 330316<br/>Shoreline, Washington 98133-9716<br/>Email: atab461@ecy.wa.gov<br/>Phone: (425) 414-5267</p> |
| <b>Financial Manager</b> | <p>Audrey Taber</p> <p>PO Box 330316<br/>Shoreline, Washington 98133-9716<br/>Email: atab461@ecy.wa.gov<br/>Phone: (425) 414-5267</p> |

AUTHORIZING SIGNATURES

RECIPIENT agrees to furnish the necessary personnel, equipment, materials, services, and otherwise do all things necessary for or incidental to the performance of work as set forth in this Agreement.

RECIPIENT acknowledges that they had the opportunity to review the entire Agreement, including all the terms and conditions of this Agreement, Scope of Work, attachments, and incorporated or referenced documents, as well as all applicable laws, statutes, rules, regulations, and guidelines mentioned in this Agreement. Furthermore, the RECIPIENT has read, understood, and accepts all requirements contained within this Agreement.

This Agreement contains the entire understanding between the parties, and there are no other understandings or representations other than as set forth, or incorporated by reference, herein.

No subsequent modifications or amendments to this agreement will be of any force or effect unless in writing, signed by authorized representatives of the RECIPIENT and ECOLOGY and made a part of this agreement. ECOLOGY and RECIPIENT may change their respective staff contacts without the concurrence of either party.

This Agreement shall be subject to the written approval of Ecology’s authorized representative and shall not be binding until so approved.

The signatories to this Agreement represent that they have the authority to execute this Agreement and bind their respective organizations to this Agreement.

|                                                           |                                                    |
|-----------------------------------------------------------|----------------------------------------------------|
| Washington State<br>Department of Ecology                 | CITY OF EVERETT PUBLIC WORKS                       |
| By: _____                                                 | By: _____                                          |
| Peter Lyon<br>Solid Waste Management<br>Program Manager   | Angelique Thompson<br>Capital Program Fund Manager |
| Date                                                      | Date                                               |
| Template Approved to Form by<br>Attorney General's Office |                                                    |

Tim Benedict

\_\_\_\_\_

Deputy City AttorneyDate

Cassie Franklin

\_\_\_\_\_

MayorDate

Marista Jorve

\_\_\_\_\_

City ClerkDate



Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

## SCOPE OF WORK

Task Number: 1 **Task Cost:** \$112,576.20

Task Title: Residential Recycling/Waste Prevention

### Task Description:

Activity: Recycling Collection Events

RECIPIENT will:

- Host two (2) or more multicategory recycling collection events (RCEs) for Snohomish County residents; it is anticipated that one large event will be held in 2026, and a mini event in 2027
- Develop and distribute promotional materials
- Highlight extended producer responsibility programs and the resources provided through [1800recycle.wa.gov](http://1800recycle.wa.gov)
- See first Special Term and Condition in this agreement related to recycling/collection events

Activity: Public Areas Recycling

RECIPIENT will:

- Continue to collaborate with the Downtown Everett Association (DEA) to determine the existing level of contamination and type/source of contaminated materials in public recycling
- Provide technical assistance and replacement materials and supplies for recycling containers pre-approved by ECOLOGY
- Work with DEA, Waste Management, and ECOLOGY to determine and then implement best practices to reduce recycling contamination

Activity: Public Event Recycling

RECIPIENT will:

- Continue to promote and expand the ClearStream container check-out program, as well as increase reservations of ClearStream containers outside of the late spring and summer months
- Target special event coordinators, develop promotional materials, provide technical assistance on how to use the containers, and work with borrowers to measure the material collected

Activity: Community, School and Business Recycling Support

RECIPIENT will:

- Provide technical assistance and limited supplies for residents, schools and businesses to support the development of new waste reduction and recycling programs and reduce contamination in existing programs
- Work with businesses to reduce waste and improve recycling in preparation for the FIFA World Cup
- Provide technical assistance for residents, schools and businesses impacted by recent legislation intended to prevent waste and divert material from the landfill
- Collaborate with service providers (Rubatino and Waste Management) to troubleshoot issues related to recycling contamination
- Create and distribute outreach materials as needed, creating multi-lingual pieces where appropriate

Costs Eligible for Reimbursement

- Staff salaries and benefits, and indirect costs up to 30%
- Contractor costs (reimbursement for costs incurred by contractors to perform work identified in this task are subject to the

Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

same eligibility and reimbursement requirements as the RECIPIENT and require ECOLOGY approval)

- Reimbursement for monthly service of recycle containers when the container is provided for the public
- Costs to develop, print, purchase, and distribute promotional and educational materials (RECIPIENT must coordinate with the Ecology grant manager prior to incurring costs)
- Costs not listed here but approved in writing by ECOLOGY

#### Costs Ineligible for Reimbursement

- Overtime unless the individual spent 100 percent of their time on LSWFA activities in the core 40-hour work week
- Costs at collection events that are covered by existing product stewardship organizations and costs covered by new product stewardship organizations that are fully implemented during this agreement period
- Staff participation in trainings, workshops and or conferences not pre-approved in writing by ECOLOGY
- Costs of membership in civic, business, technical and or professional organizations not pre-approved in writing by ECOLOGY

#### Task Goal Statement:

The goal of this task is to increase the amount of material collected for recycling and diverted from disposal by providing options for residents, schools and businesses to recycle.

#### Task Expected Outcome:

With the task budget, RECIPIENT estimates:

- 161 tons of solid waste collected for recycling
- 8 tons of contamination reduced
- 12 documents developed
- 27,000 documents distributed

Recipient Task Coordinator: Kelly Frazee

#### **Residential Recycling/Waste Prevention**

##### **Deliverables**

| Number | Description                                                                                     | Due Date |
|--------|-------------------------------------------------------------------------------------------------|----------|
| 1.1    | Task Expected Outcomes are the deliverables and achieved incrementally throughout the biennium. |          |

## BUDGET

**NOTE:** The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.

Description: Local Solid Waste Financial Assistance

| City of Everett PW                     | Task Total    |
|----------------------------------------|---------------|
| Residential Recycling/Waste Prevention | \$ 112,576.20 |

Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

### **Funding Distribution Summary**

#### **Recipient / Ecology Share**

| <b>Funding Distribution Name</b> | <b>Recipient Match %</b> | <b>Recipient Share</b> | <b>Ecology Share</b> | <b>Total</b>         |
|----------------------------------|--------------------------|------------------------|----------------------|----------------------|
| City of Everett PW               | 25.00 %                  | \$ 28,144.05           | \$ 84,432.15         | \$ 112,576.20        |
| <b>Total</b>                     |                          | <b>\$ 28,144.05</b>    | <b>\$ 84,432.15</b>  | <b>\$ 112,576.20</b> |

### **AGREEMENT SPECIFIC TERMS AND CONDITIONS**

N/A

### **SPECIAL TERMS AND CONDITIONS**

If the scope of this Agreement includes recycling activity managed or performed by the RECIPIENT at a recycling center (such as a transfer station or drop box location) or other locations, ECOLOGY will not reimburse disposal costs for materials collected or advertised as collected for recycling/reuse or marketed for recycling/reuse under this Agreement, unless approved in writing by ECOLOGY. RECIPIENT must immediately notify ECOLOGY when the RECIPIENT becomes aware that disposal of materials occurred or may occur due to the market conditions for recycled/reused materials. ECOLOGY may deny new costs or require repayment of costs already reimbursed or remove the task from the Agreement or terminate the Agreement.

ECOLOGY's Solid Waste Management (SWM) program will implement a reporting assessment for all RECIPIENTS of grants administered through the SWM program. The assessment determines the RECIPIENT reporting level required throughout the biennium. If RECIPIENT administrative performance or changes in project circumstances trigger a reassessment, RECIPIENT will be notified of any changes to administrative requirements.

RECIPIENT shall update the Spending Plan and Outcomes Data Collection form at least quarterly. The Spending Plan and Outcomes Data Collection form must be completed concurrent with the submittal of each payment Request/Progress Report. RECIPIENT shall report outcomes in a manner consistent with instructions in the Local Solid Waste Financial Assistance guidelines.

RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial (including payment requests), performance, and other reports required by this Agreement. ECOLOGY shall have the right to deny reimbursement of payment requests received after this date.

### **GENERAL FEDERAL CONDITIONS**

**If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.**

#### **A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:**

Agreement No: SWMLSWFA-2025-EverPW-00292  
Project Title: P&I City of Everett PW  
Recipient Name: CITY OF EVERETT PUBLIC WORKS

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

## **B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING**

### **REQUIREMENTS:**

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than \$30,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than \$25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required Unique Entity Identifier in [www.sam.gov](http://www.sam.gov) <http://www.sam.gov> within 30 days of agreement signature. The FFATA information will be available to the public at [www.usaspending.gov](http://www.usaspending.gov) <http://www.usaspending.gov>.

Agreement No: SWMLSWFA-2025-EverPW-00292

Project Title: P&amp;I City of Everett PW

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For more details on FFATA requirements, see [www.fsrs.gov](http://www.fsrs.gov) <<http://www.fsrs.gov>>.

**C. FEDERAL FUNDING PROHIBITION ON CERTAIN TELECOMMUNICATIONS OR VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:**

As required by 2 CFR 200.216, federal grant or loan recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment, video surveillance services or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf) <<https://www.govinfo.gov/content/pkg/PLAW-115publ232/pdf/PLAW-115publ232.pdf>>, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Recipients, subrecipients, and borrowers also may not use federal funds to purchase certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the [System for Award Management \(SAM\)](https://sam.gov/SAM) <<https://sam.gov/SAM>> exclusion list.

Agreement No: SWMLSWFA-2025-EverPW-00292

Project Title: P&amp;I City of Everett PW

Recipient Name: CITY OF EVERETT PUBLIC WORKS

## GENERAL TERMS AND CONDITIONS

### Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

#### GENERAL TERMS AND CONDITIONS

For DEPARTMENT OF ECOLOGY GRANTS and LOANS

07/01/2023 Version

#### 1. ADMINISTRATIVE REQUIREMENTS

- a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." (<https://fortress.wa.gov/ecy/publications/SummaryPages/2301002.html>)
- b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
- c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
- d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

#### 2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

#### 3. ACCESSIBILITY REQUIREMENTS FOR COVERED TECHNOLOGY

The RECIPIENT must comply with the Washington State Office of the Chief Information Officer, OCIO Policy no. 188, Accessibility (<https://ocio.wa.gov/policy/accessibility>) as it relates to "covered technology." This requirement applies to all products supplied under the Agreement, providing equal access to information technology by individuals with disabilities, including and not limited to web sites/pages, web-based applications, software systems, video and audio content, and electronic documents intended for publishing on Ecology's public web site.

#### 4. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take all reasonable action to avoid, minimize, or mitigate adverse effects to archaeological and historic archaeological sites, historic buildings/structures, traditional cultural places, sacred sites, or other cultural resources, hereby referred to as Cultural Resources.

The RECIPIENT must agree to hold harmless ECOLOGY in relation to any claim related to Cultural Resources discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

- a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
  - Cultural Resource Consultation and Review should be initiated early in the project planning process and must be completed prior to expenditure of Agreement funds as required by applicable State and Federal requirements.

\* For state funded construction, demolition, or land acquisitions, comply with Governor Executive Order 21-02, Archaeological and Cultural Resources.

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- For projects with any federal involvement, comply with the National Historic Preservation Act of 1966 (Section 106).
- b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves field activities. ECOLOGY will provide the IDP form.

RECIPIENT shall:

- Keep the IDP at the project site.
  - Make the IDP readily available to anyone working at the project site.
  - Discuss the IDP with staff, volunteers, and contractors working at the project site.
  - Implement the IDP when Cultural Resources or human remains are found at the project site.
- c) If any Cultural Resources are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.
- Immediately stop work and notify the ECOLOGY Program, who will notify the Department of Archaeology and Historic Preservation at (360) 586-3065, any affected Tribe, and the local government.
- d) If any human remains are found while conducting work under this Agreement, follow the protocol outlined in the project IDP.
- Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, the Department of Archaeology and Historic Preservation at (360) 790-1633, and then the ECOLOGY Program.
- e) Comply with RCW 27.53, RCW 27.44, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting Cultural Resources and human remains.

## 5. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

## 6. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

## 7. COMPENSATION

- a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.
- b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.
- c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.
- d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.
- e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.
- f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.
- g) RECIPIENT will receive payment through Washington State's Office of Financial Management's Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>. If you have questions about the vendor registration process, you can contact Statewide Payee Help Desk at (360) 407-8180 or email [PayeeRegistration@ofm.wa.gov](mailto:PayeeRegistration@ofm.wa.gov).
- h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.
- i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.



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j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and other reports required by this Agreement. Failure to comply may result in delayed reimbursement.

#### 8. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

- a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.
- b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.
- c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.
- d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

#### 9. CONFLICT OF INTEREST

RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

#### 10. CONTRACTING FOR GOODS AND SERVICES

RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

#### 11. DISPUTES

When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

- a) RECIPIENT notifies the funding program of an appeal request.
- b) Appeal request must be in writing and state the disputed issue(s).
- c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
- d) ECOLOGY reviews the RECIPIENT's appeal.
- e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review.

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The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.

Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

## 12. ENVIRONMENTAL DATA STANDARDS

a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
- Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
- Submit the QAPP to ECOLOGY for review and approval before the start of the work.

b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at:

<http://www.ecy.wa.gov/eim>.

c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at:

<https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards>. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

## 13. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

## 14. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

## 15. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

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## 16. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

## 17. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

- a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.
- b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.
- c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.
- d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

## 18. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; (f) Ecology Funding Program Guidelines; and (g) General Terms and Conditions.

## 19. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

- a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
- b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
- c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

## 20. PROGRESS REPORTING

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- a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.
- b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
- c) RECIPIENT shall use ECOLOGY's provided progress report format.
- d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
- e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the Agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

## 21. PROPERTY RIGHTS

- a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
- b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
- c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
- d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
- e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
- f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
  - 1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
  - 2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
- g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

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## 22. RECORDS, AUDITS, AND INSPECTIONS

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

- a) Be kept in a manner which provides an audit trail for all expenditures.
  - b) Be kept in a common file to facilitate audits and inspections.
  - c) Clearly indicate total receipts and expenditures related to this Agreement.
  - d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.
- RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder.

RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

## 23. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

## 24. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

## 25. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

## 26. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

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## 27. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

- a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.
- b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, 100% post-consumer recycled paper, and toxic free products.

For more suggestions visit ECOLOGY's web page, Green Purchasing,

<https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Sustainable-purchasing>.

## 28. TERMINATION

### a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**Failure to Commence Work.** ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

**Non-Performance.** The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

### b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**Non-Allocation of Funds.** ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the RECIPIENT through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the RECIPIENT. In no

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event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the Agreement and any amendments. If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement

ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination

All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

29. THIRD PARTY BENEFICIARY

RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

30. WAIVER

Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

End of General Terms and Conditions

**Project title:** Water Main Replacement “Y” – Phase 1, Final Acceptance

**Council Bill #** *interoffice use*

**Agenda dates requested:**

Briefing  
Proposed action  
Consent 9/10/25  
Action  
Ordinance  
Public hearing  
Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

Final Contract Voucher,  
Affidavit of Amounts Paid  
DBE Participation,  
Subcontractor Tracking Log,  
Final Estimate, Certificate of  
Completion

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Tom Hood

**Phone number:**

425-257-8809

**Email:**

[Thood@everettwa.gov](mailto:Thood@everettwa.gov)

**Initialed by:**

RLS

Department head

Administration

Council President

**Consideration:** Final Acceptance & Certificate of Completion

**Project:** Water Main Replacement “Y” – Phase 1

**Partner/Supplier:** Earthwork Solutions LLC

**Location:** Multiple Locations within the Water Service Area

**Preceding action:** Award, [5/8/2024](#)

**Fund:** Fund 336 – Water & Sewer System Improvements Fund

**Fiscal summary statement:**

Funding source for this project is Fund 401 Water and Sewer Utility fund. The programmed available funding for design and construction is \$3,750,000.

Earthwork Solutions LLC submitted the lowest responsive bid in the amount of \$3,300,935.68

**FINAL PAYMENT**

|                               |                     |
|-------------------------------|---------------------|
| Original Bid                  | \$3,300,935.68      |
| Change Order #1               | <u>\$110,237.34</u> |
| Total                         | \$3,411,173.02      |
| Final Contract Voucher Amount | \$3,411,106.46      |

**Project summary statement:**

This project installed new water mains to replace existing water mains that have a high consequence of failure, and/or were recently prone to breaks. The upgrade of these water mains ensures reliability of water service for existing customers and future development, and that adequate fire flow, per the 2020 Comprehensive Water Plan, is provided.

**Recommendation (exact action requested of Council):**

Accept the Water Main Replacement “Y” – Phase 1 as complete and authorize the Mayor to sign the Certificate of Completion.





## CERTIFICATE OF COMPLETION

|                    |                                      |
|--------------------|--------------------------------------|
| Project:           | Water Main Replacement "Y" - Phase 1 |
| Contractor:        | Earthwork Solutions                  |
| Work Order Number: | UP 3814                              |

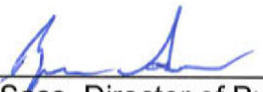
The above-mentioned Project was constructed per the plans and specifications and to the satisfaction of the Public Works Department.

The Contractor physically completed the Project within the time allowed in the Contract.

It is recommended that the City accept this Project as complete.

This certificate waives no rights that the City may have under the Contract, including without limitation rights to enforce the Contract against the Contractor for defective work.

Recommended:

  
\_\_\_\_\_  
Ryan Sass, Director of Public Works

Date: 8-26-2025

Approved:

\_\_\_\_\_  
Cassie Franklin, Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Office of the City Clerk

STANDARD DOCUMENT  
APPROVED AS TO FORM  
OFFICE OF THE CITY ATTORNEY  
FEBRUARY 8, 2023



March 16, 2025

Mr. Josh Frizzell  
Earthwork Solutions, LLC.  
8629 156<sup>th</sup> Street NE  
Arlington, WA 98223

RE: Water Main Replacement "Y" – Phase 1  
Work Order # UP-3814  
Final Estimate and Final Contract Voucher: March 16, 2025

Dear Mr. Frizzell,

A copy of the Final Estimate and one (1) original of the Final Contract Voucher Certification are enclosed for your review. If you agree with the final quantities paid your firm under this Contract, sign and return the original of the Final Contract Voucher Certification. A fully executed copy will be returned for your files.

As explained in the Physical Completion letter, due to changes in the law, Construction Management will not submit this project to City Council for acceptance until all "Affidavits of Wages Paid" forms have been filed by the prime contractor and all subcontractors, suppliers, and service providers on this project.

As soon as you have agreed to the final quantities, and all required documentation has been received by this office, including the documents listed below, a Certificate of Completion will be issued, and the project will be submitted to the City Council for approval.

- A letter from your firm stating that all bills and wages for this project have been satisfied.
- City of Everett Affidavit of Wages Paid DBE Participants, even if \$0.00

The retention bond will be released sixty (60) days after completion, provided there are no liens on the project, and releases have been received from the Department of Revenue, Department of Labor & Industries, and Employment Security.

If you have any questions, please contact me at 425-257-7223 or by email at [DLSnyder@everettwa.gov](mailto:DLSnyder@everettwa.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read 'Don Snyder', enclosed within a large, loopy oval.

Don Snyder  
Assistant Construction Manager

#### Public Works

3200 Cedar Street  
Everett, WA 98201

425-257-8800  
425-257-8882 Fax

[everettpw@everettwa.gov](mailto:everettpw@everettwa.gov)  
[everettwa.gov/pw](http://everettwa.gov/pw)



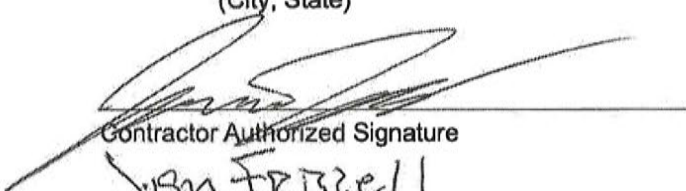
## Final Contract Voucher Certificate

|                                                           |                 |                                                                      |                            |
|-----------------------------------------------------------|-----------------|----------------------------------------------------------------------|----------------------------|
| Contractor <b>Earthwork Solutions, LLC.</b>               |                 |                                                                      |                            |
| Street Address <b>8629 156th Street NE</b>                |                 |                                                                      |                            |
| City <b>Arlington</b>                                     | State <b>WA</b> | Zip <b>98223</b>                                                     | Date <b>March 16, 2025</b> |
| Work Order No. <b>UP-3814</b>                             |                 |                                                                      |                            |
| Project Title <b>Water Main Replacement "Y" - Phase 1</b> |                 |                                                                      |                            |
| Date Work Physically Completed <b>March 28, 2025</b>      |                 | Final Amount <b>\$3,411,106.46</b> inclusive of Washington sales tax |                            |

### Contractor's Certification

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Everett, nor have I rented or purchased any equipment or materials from any employee of the City of Everett; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Everett for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Everett from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

DATED at ARLINGTON, WA this 16<sup>TH</sup> day of JUNE, 2025.  
(City, State)

  
Contractor Authorized Signature

John Farrell  
Printed Name

GENERAL MANAGER  
Title

### Public Works Department Certification

I certify to the best of my knowledge the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date 8-26-2025

Keith Alewine  
Keith Alewine, Construction Manager

  
Ryan Sass, Director of Public Works

The Affidavit of Wages Paid must be prepared by the prime contractor, all subcontractors, and all subcontractor's agents and forwarded with the Final Contract Voucher Certification. Contractor's Claims, if any, must be included and the Contractor's Certification must be labeled indicating a claim attached. Scanned and/or e-signatures have same effect as ink signatures.





**City of Everett**  
**Construction Management**

**Affidavit of Amounts Paid DBE Participants**

|                                                                 |                |                                                                                    |                                                                                               |                                                        |
|-----------------------------------------------------------------|----------------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------|
| Contractor:<br>Earthwork Solutions, LLC.                        |                |                                                                                    | Date:<br>8/18/2025                                                                            |                                                        |
| Address:<br>8629 156 <sup>th</sup> Street                       |                | City:<br>Arlington                                                                 | State:<br>WA                                                                                  | Zip Code:<br>98223                                     |
| Project Title:<br>Water Main Replacement "Y" – Phase 1          |                |                                                                                    | Project Work Order #:<br>UP3814                                                               |                                                        |
| Federal Aid Project Number (if Federally Funded)                |                |                                                                                    |                                                                                               |                                                        |
| Contract Bid Price:<br><b>\$3,300,935.68</b>                    |                |                                                                                    | DBE Condition of Award:<br><b>\$0.00</b>                                                      |                                                        |
| DBE Participant<br>Name and Address                             | Ethnic<br>Code | Contract<br>Type                                                                   | Bid Item<br>No.(s)                                                                            | Amount Paid Participants<br>(Including retainage held) |
| J&G Concrete Corporation                                        | H              | S                                                                                  | A01,A40,<br>A41,A42,<br>A43,A44,<br>A45,B01,<br>B39,B40,<br>B41,B42,,<br>C01,C35,<br>C36,C37, | \$409,642.70                                           |
| Ethnic Code:<br>B = Black<br>H = Hispanic<br>A = Asian American |                | Contract Type:<br>S = Subcontractor<br>M = Material Supplier<br>JV = Joint Venture | Total DBE Participation Achieved<br><br><b>\$409,642.70</b>                                   |                                                        |

**Affidavit**

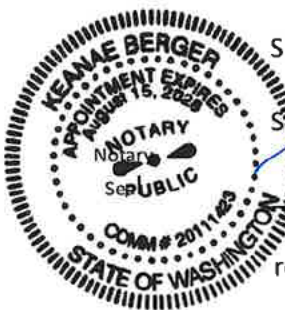
I, the undersigned, do hereby certify that in connection with all work on the project for which this statement is submitted, each DBE participant contracted by me has been paid the amounts shown for bid items, or portions thereof, listed.

Signature  Title PROJECT MANAGER

Subscribed and sworn before me this: 18<sup>th</sup> day of August, 2025

Notary Public in and for the State of Washington

residing at marysville, wa



## SUBCONTRACTOR TRACKING LOG

**Project: Water Main Replacement "Y" - Phase 1**

**Job Number: WO # PW-3814**

|                               |                        |                       |
|-------------------------------|------------------------|-----------------------|
| <b>Contract Amount at Bid</b> | <b>(excludes WSST)</b> | <b>\$3,300,935.68</b> |
|-------------------------------|------------------------|-----------------------|

[illegible]



3200 Cedar Street,  
Everett WA 98201  
(425) 257-8800

FINAL

Retainage Withheld

CONTRACT ESTIMATE VOUCHER

Schedule: A

Date: 5/21/25 CM Check: Don Smyth

Date: 5/27/25 PM Review: Alvin Campbell

Date: 5/20/2025

Recommended By: Keith Alewine

Date: 5-28-2025

PW Director: [Signature]

Contractor: Earthwork Solutions, LLC  
Project: Water Main Replacement "Y"  
Estimate: 11  
W.O.# 3814  
Ends: 5/16/2025

| SCHEDULE | ORG. CONTRACT   | UPDATED W/CO    | TO DATE         | VARIANCE       |
|----------|-----------------|-----------------|-----------------|----------------|
| A        | \$ 1,833,886.52 | \$ 1,837,850.27 | \$ 1,847,228.98 | \$ 9,378.71    |
| B        | \$ 855,995.33   | \$ 887,529.47   | \$ 815,085.72   | \$ (72,443.76) |
| C        | \$ 422,371.25   | \$ 497,110.70   | \$ 536,865.98   | \$ 39,755.28   |
| D        | \$ 188,682.58   | \$ 188,682.58   | \$ 211,925.78   | \$ 23,243.20   |
| Total    | \$ 3,300,935.68 | \$ 3,411,173.03 | \$ 3,411,106.46 | \$ (66.57)     |

TOTAL  
LESS RETENTION 5.0%  
SALES TAX 9.9%  
AMOUNTS PAID  
DUE THIS ESTIMATE

| TO DATE         | PREVIOUS        | PRESENT     |
|-----------------|-----------------|-------------|
| \$ 1,680,827.10 | \$ 1,677,220.41 | \$ 3,606.69 |
| \$ (84,041.35)  |                 | \$ (180.33) |
| \$ 166,401.88   | \$ 166,044.82   | \$ 357.06   |
| \$ 1,763,187.62 | \$ 1,843,265.23 | \$ 3,783.41 |
|                 |                 | \$ 3,783.41 |

| ITEM # | ITEM DESCRIPTION                                                                    | UNIT | UNIT PRICE    | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL   |
|--------|-------------------------------------------------------------------------------------|------|---------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|-----------------|
| 1      | Mobilization                                                                        | LS   | \$ 140,500.00 | 1.00              | \$ 140,500.00  | 1.00                           | \$ 140,500.00               | 1.00             | \$ 140,500.00 | 1.00              | \$ 140,500.00  | 0.00             | \$ -            |
| 2      | Surveying                                                                           | LS   | \$ 18,745.00  | 1.00              | \$ 18,745.00   | 1.00                           | \$ 18,745.00                | 1.00             | \$ 18,745.00  | 1.00              | \$ 18,745.00   | 0.00             | \$ -            |
| 3      | Spill Prevention, Control & Countermeasures (SPCC) Plan                             | LS   | \$ 575.00     | 1.00              | \$ 575.00      | 1.00                           | \$ 575.00                   | 1.00             | \$ 572.13     | 1.00              | \$ 572.13      | 0.00             | \$ -            |
| 4      | Force Account                                                                       | FA   | \$ 1.00       | 30,000.00         | \$ 30,000.00   | 30,000.00                      | \$ 30,000.00                | 8,212.03         | \$ 8,212.03   | 8,212.03          | \$ 8,212.03    | 0.00             | \$ -            |
| 5      | Record Drawings (Minimum Bid \$3,000)                                               | LS   | \$ 3,000.00   | 1.00              | \$ 3,000.00    | 1.00                           | \$ 3,000.00                 | 1.00             | \$ 3,000.00   | 1.00              | \$ 3,000.00    | 0.00             | \$ -            |
| 6      | Community Project Liaison                                                           | LS   | \$ 18,400.00  | 1.00              | \$ 18,400.00   | 1.00                           | \$ 18,400.00                | 1.00             | \$ 18,400.00  | 1.00              | \$ 18,400.00   | 0.00             | \$ -            |
| 7      | Potholing                                                                           | EA   | \$ 575.00     | 14.00             | \$ 8,050.00    | 14.00                          | \$ 8,050.00                 | 17.00            | \$ 9,775.00   | 17.00             | \$ 9,775.00    | 0.00             | \$ -            |
| 8      | Traffic Control Labor                                                               | HR   | \$ 56.50      | 840.00            | \$ 47,460.00   | 840.00                         | \$ 47,460.00                | 1,700.50         | \$ 96,078.25  | 1,700.50          | \$ 96,078.25   | 0.00             | \$ -            |
| 9      | Traffic Control - Off-Duty Police Officer                                           | FA   | \$ 1.00       | 1,000.00          | \$ 1,000.00    | 1,000.00                       | \$ 1,000.00                 | 13,652.80        | \$ 13,652.80  | 13,652.80         | \$ 13,652.80   | 0.00             | \$ -            |
| 10     | Maintenance and Protection of Traffic Control                                       | LS   | \$ 7,475.00   | 1.00              | \$ 7,475.00    | 1.00                           | \$ 7,475.00                 | 1.00             | \$ 7,475.00   | 1.00              | \$ 7,475.00    | 0.00             | \$ -            |
| 11     | Trench Excavation Safety Systems                                                    | SF   | \$ 1.75       | 14,100.00         | \$ 24,675.00   | 14,100.00                      | \$ 24,675.00                | 14,100.00        | \$ 24,675.00  | 14,100.00         | \$ 24,675.00   | 0.00             | \$ -            |
| 12     | Street Cleaning and Sweeping                                                        | HR   | \$ 212.00     | 60.00             | \$ 12,720.00   | 60.00                          | \$ 12,720.00                | 34.00            | \$ 7,208.00   | 34.00             | \$ 7,208.00    | 0.00             | \$ -            |
| 13     | Erosion/Water Pollution Control                                                     | FA   | \$ 1.00       | 6,000.00          | \$ 6,000.00    | 6,000.00                       | \$ 6,000.00                 | 2,310.27         | \$ 2,310.27   | 2,310.27          | \$ 2,310.27    | 0.00             | \$ -            |
| 14     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Up to 6-inch Thickness      | LF   | \$ 4.00       | 50.00             | \$ 200.00      | 50.00                          | \$ 200.00                   | 6,041.00         | \$ 24,164.00  | 6,041.00          | \$ 24,164.00   | 0.00             | \$ -            |
| 15     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Additional 1-inch Thickness | LF   | \$ 4.00       | 50.00             | \$ 200.00      | 50.00                          | \$ 200.00                   | 58.00            | \$ 232.00     | 58.00             | \$ 232.00      | 0.00             | \$ -            |
| 16     | Saw-cutting Concrete Pavement, Final Joint Cut, Up to 8-inch Thickness              | LF   | \$ 4.89       | 3,150.00          | \$ 15,403.50   | 3,150.00                       | \$ 15,403.50                | 5,984.00         | \$ 29,261.76  | 5,984.00          | \$ 29,261.76   | 0.00             | \$ -            |
| 17     | Saw-cutting Concrete Curb & Gutter, Sidewalk, and Driveway                          | LF   | \$ 4.89       | 250.00            | \$ 1,222.50    | 250.00                         | \$ 1,222.50                 | 211.00           | \$ 1,031.79   | 211.00            | \$ 1,031.79    | 0.00             | \$ -            |
| 18     | Foundation Material, Class A or B                                                   | TON  | \$ 64.40      | 140.00            | \$ 9,016.00    | 140.00                         | \$ 9,016.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -            |
| 19     | Gravel Borrow Incl. Haul                                                            | TON  | \$ 25.30      | 3,890.00          | \$ 98,417.00   | 3,890.00                       | \$ 98,417.00                | 1,978.51         | \$ 50,056.30  | 1,978.51          | \$ 50,056.30   | 0.00             | \$ -            |
| 20     | Crushed Surfacing Base Course                                                       | TON  | \$ 27.00      | 60.00             | \$ 1,620.00    | 60.00                          | \$ 1,620.00                 | 60.64            | \$ 1,637.28   | 60.64             | \$ 1,637.28    | 0.00             | \$ -            |
| 21     | Controlled Density Fill (CDF)                                                       | CY   | \$ 362.25     | 70.00             | \$ 25,357.50   | 70.00                          | \$ 25,357.50                | 41.50            | \$ 15,033.38  | 41.50             | \$ 15,033.38   | 0.00             | \$ -            |
| 22     | Class 53 Ductile Iron Pipe for Watermain, 6-inch                                    | LF   | \$ 88.85      | 60.00             | \$ 5,331.00    | 60.00                          | \$ 5,331.00                 | 51.50            | \$ 4,575.78   | 51.50             | \$ 4,575.78    | 0.00             | \$ -            |
| 23     | Class 53 Ductile Iron Pipe for Watermain, 8-inch                                    | LF   | \$ 134.55     | 0.00              | \$ -           | 0.00                           | \$ -                        | (25.00)          | \$ (3,363.75) | 2,151.00          | \$ 289,417.05  | (2,176.00)       | \$ (292,780.80) |
| 24     | Assist COE in Temporary Water Main Installation                                     | LS   | \$ 18,400.00  | 1.00              | \$ 18,400.00   | 1.00                           | \$ 18,400.00                | 1.00             | \$ 18,400.00  | 1.00              | \$ 18,400.00   | 0.00             | \$ -            |
| 25     | Gate Valve, 6-inch                                                                  | EA   | \$ 2,250.00   | 4.00              | \$ 9,000.00    | 4.00                           | \$ 9,000.00                 | 4.00             | \$ 9,000.00   | 4.00              | \$ 9,000.00    | 0.00             | \$ -            |
| 26     | Gate Valve, 8-inch                                                                  | EA   | \$ 3,622.50   | 2.00              | \$ 7,245.00    | 2.00                           | \$ 7,245.00                 | 1.00             | \$ 3,622.50   | 1.00              | \$ 3,622.50    | 0.00             | \$ -            |

41236

rounding

| ITEM # | ITEM DESCRIPTION                                    | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|-----------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 27     | Fire Hydrant                                        | EA   | \$ 8,711.25  | 3.00              | \$ 26,133.75   | 3.00                           | \$ 26,133.75                | 4.00             | \$ 34,845.00  | 4.00              | \$ 34,845.00   | 0.00             | \$ -          |
| 28     | Remove Ex Fire Hydrant                              | EA   | \$ 1,725.00  | 2.00              | \$ 3,450.00    | 2.00                           | \$ 3,450.00                 | 3.00             | \$ 5,175.00   | 3.00              | \$ 5,175.00    | 0.00             | \$ -          |
| 29     | Assist COE in Connecting to Existing Watermain      | EA   | \$ 2,875.00  | 2.00              | \$ 5,750.00    | 2.00                           | \$ 5,750.00                 | 2.00             | \$ 5,750.00   | 2.00              | \$ 5,750.00    | 0.00             | \$ -          |
| 30     | Corporation Stop w/Service Saddle, 1-inch           | EA   | \$ 287.50    | 52.00             | \$ 14,950.00   | 52.00                          | \$ 14,950.00                | 51.00            | \$ 14,662.50  | 51.00             | \$ 14,662.50   | 0.00             | \$ -          |
| 31     | Water Service, 1-inch                               | LF   | \$ 141.00    | 780.00            | \$ 109,980.00  | 780.00                         | \$ 109,980.00               | 722.00           | \$ 101,802.00 | 722.00            | \$ 101,802.00  | 0.00             | \$ -          |
| 32     | Relocate Existing Water Meter, Setter and Box       | EA   | \$ 517.50    | 1.00              | \$ 517.50      | 1.00                           | \$ 517.50                   | 1.00             | \$ 517.50     | 1.00              | \$ 517.50      | 0.00             | \$ -          |
| 33     | Topsoil, Type A and Seeding                         | SY   | \$ 17.25     | 340.00            | \$ 5,865.00    | 340.00                         | \$ 5,865.00                 | 340.00           | \$ 5,865.00   | 340.00            | \$ 5,865.00    | 0.00             | \$ -          |
| 34     | Monument Case and Cover                             | EA   | \$ 5,250.00  | 4.00              | \$ 21,000.00   | 4.00                           | \$ 21,000.00                | 4.00             | \$ 21,000.00  | 4.00              | \$ 21,000.00   | 0.00             | \$ -          |
| 35     | Temporary Roadway Surfacing                         | LS   | \$ 18,975.00 | 1.00              | \$ 18,975.00   | 1.00                           | \$ 18,975.00                | 1.00             | \$ 18,975.00  | 1.00              | \$ 18,975.00   | 0.00             | \$ -          |
| 36     | Crushed Surfacing Top Course                        | TON  | \$ 33.35     | 830.00            | \$ 27,680.50   | 830.00                         | \$ 27,680.50                | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 37     | HMA, CL 1/2" PG 64-22 for Permanent Trench Patch    | TON  | \$ 230.00    | 2.00              | \$ 460.00      | 2.00                           | \$ 460.00                   | 5.00             | \$ 1,150.00   | 5.00              | \$ 1,150.00    | 0.00             | \$ -          |
| 38     | HMA, CL 1/2" PG 64-22 for Overlay                   | TON  | \$ 230.00    | 580.00            | \$ 133,400.00  | 580.00                         | \$ 133,400.00               | 590.83           | \$ 135,890.90 | 590.83            | \$ 135,890.90  | 0.00             | \$ -          |
| 39     | Planing Bituminous Pavement, Up to 2-inch Thickness | SY   | \$ 9.20      | 4,800.00          | \$ 44,160.00   | 4,800.00                       | \$ 44,160.00                | 4,786.00         | \$ 44,031.20  | 4,786.00          | \$ 44,031.20   | 0.00             | \$ -          |
| 40     | Concrete Pavement Panel Replacement                 | SY   | \$ 139.15    | 2,580.00          | \$ 359,007.00  | 2,580.00                       | \$ 359,007.00               | 2,785.00         | \$ 387,532.75 | 2,785.00          | \$ 387,532.75  | 0.00             | \$ -          |
| 41     | Cement Concrete Sidewalk Restoration                | SY   | \$ 103.50    | 10.00             | \$ 1,035.00    | 10.00                          | \$ 1,035.00                 | 2.50             | \$ 258.75     | 2.50              | \$ 258.75      | 0.00             | \$ -          |
| 42     | Cement Concrete Driveway Restoration                | SY   | \$ 120.75    | 40.00             | \$ 4,830.00    | 40.00                          | \$ 4,830.00                 | 16.00            | \$ 1,932.00   | 16.00             | \$ 1,932.00    | 0.00             | \$ -          |
| 43     | Cement Concrete Curb and Gutter, Type A-1           | LF   | \$ 50.60     | 20.00             | \$ 1,012.00    | 20.00                          | \$ 1,012.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 44     | Cement Concrete Curb, Integral                      | LF   | \$ 46.00     | 1,795.00          | \$ 82,570.00   | 1,795.00                       | \$ 82,570.00                | 2,080.00         | \$ 95,680.00  | 2,080.00          | \$ 95,680.00   | 0.00             | \$ -          |
| 45     | Cement Concrete Curb Ramp, Type C                   | EA   | \$ 5,117.50  | 1.00              | \$ 5,117.50    | 1.00                           | \$ 5,117.50                 | 1.00             | \$ 5,117.50   | 1.00              | \$ 5,117.50    | 0.00             | \$ -          |
| 101    | MOH-8" CL 52 DI Pipe TJ                             | EA   | \$ 1.00      |                   |                | 43,102.97                      | \$ 43,102.97                | 0.00             | \$ 0.00       | 0.00              | \$ 0.00        | 0.00             | \$ -          |
| 102    | MOH-Service Fittings                                | EA   | \$ 1.00      |                   |                | 9,475.98                       | \$ 9,475.98                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 103    | MOH- Dowel baskets                                  | EA   | \$ 1.00      |                   |                | 9,348.00                       | \$ 9,348.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 104    | MOH-Dowel bar 1.5"x18"                              | EA   | \$ 1.00      |                   |                | 3,048.00                       | \$ 3,048.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 105    | MOH-Petrotac and miragrid                           | EA   | \$ 1.00      |                   |                | 8,677.00                       | \$ 8,677.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 202    | Gravel Borrow Equitable Adjustment                  | LF   | \$ 25.30     |                   |                | 938.99                         | \$ 23,756.45                | 938.99           | \$ 23,756.45  | 0.00              | \$ -           | 938.99           | \$ 23,756.45  |
| 223    | Class 52 Ductile Iron Pipe for Watermain, 8-inch    | LF   | \$ 125.29    |                   |                | 2,176.00                       | \$ 272,631.04               | 2,176.00         | \$ 272,631.04 | 0.00              | \$ -           | 2,176.00         | \$ 272,631.04 |





3200 Cedar Street,  
Everett WA 98201  
(425) 257-8800

FINAL

Retainage Withheld

CONTRACT ESTIMATE VOUCHER  
Schedule: B

Date:

5/21/25

CM Check:

*Don Snyder*

Date:

5/20/2025

Recommended By:

*Keith Alawine*

Date:

5/27/25

PM Review:

*Annie Campbell*

Date:

5-28-2025

PW Director:

*[Signature]*

Contractor: Earthwork Solutions, LLC  
Project: Water Main Replacement "Y"  
Estimate: 11  
W.O.# 3814  
Ends: 5/16/2025

| SCHEDULE | ORG. CONTRACT   | UPDATED W/CO    | TO DATE         | VARIANCE       |
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| Total    | \$ 3,300,935.68 | \$ 3,411,173.03 | \$ 3,411,106.46 | \$ (66.57)     |

TOTAL  
LESS RETENTION 5.0%  
SALES TAX 9.9%  
AMOUNTS PAID  
DUE THIS ESTIMATE

| TO DATE        | PREVIOUS      | PRESENT       |
|----------------|---------------|---------------|
| \$ 741,661.25  | \$ 712,967.76 | \$ 28,693.49  |
| \$ (37,083.06) |               | \$ (1,434.67) |
| \$ 73,424.46   | \$ 70,583.81  | \$ 2,840.66   |
| \$ 778,002.65  | \$ 783,551.57 | \$ 30,099.47  |
|                |               | \$ 30,099.47  |

| ITEM # | ITEM DESCRIPTION                                                                    | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|-------------------------------------------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 1      | Mobilization                                                                        | LS   | \$ 60,800.00 | 1.00              | \$ 60,800.00   | 1.00                           | \$ 60,800.00                | 1.00             | \$ 60,800.00  | 1.00              | \$ 60,800.00   | 0.00             | \$ -          |
| 2      | Surveying                                                                           | LS   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 3      | Spill Prevention, Control & Countermeasures (SPCC) Plan                             | LS   | \$ 575.00    | 1.00              | \$ 575.00      | 1.00                           | \$ 575.00                   | 1.00             | \$ 575.00     | 1.00              | \$ 575.00      | 0.00             | \$ -          |
| 4      | Force Account                                                                       | FA   | \$ 1.00      | 12,000.00         | \$ 12,000.00   | 12,000.00                      | \$ 12,000.00                | 28,560.41        | \$ 28,560.41  | 28,560.41         | \$ 28,560.41   | 0.00             | \$ -          |
| 5      | Record Drawings (Minimum Bid \$1,500)                                               | LS   | \$ 1,500.00  | 1.00              | \$ 1,500.00    | 1.00                           | \$ 1,500.00                 | 1.00             | \$ 1,492.50   | 1.00              | \$ 1,492.50    | 0.00             | \$ -          |
| 6      | Community Project Liaison                                                           | LS   | \$ 11,500.00 | 1.00              | \$ 11,500.00   | 1.00                           | \$ 11,500.00                | 1.00             | \$ 11,500.00  | 1.00              | \$ 11,500.00   | 0.00             | \$ -          |
| 7      | Potholing                                                                           | EA   | \$ 575.00    | 8.00              | \$ 4,600.00    | 8.00                           | \$ 4,600.00                 | 8.00             | \$ 4,600.00   | 8.00              | \$ 4,600.00    | 0.00             | \$ -          |
| 8      | Traffic Control Labor                                                               | HR   | \$ 56.35     | 560.00            | \$ 31,556.00   | 560.00                         | \$ 31,556.00                | 1,666.00         | \$ 93,879.10  | 1,666.00          | \$ 93,879.10   | 0.00             | \$ -          |
| 9      | Maintenance and Protection of Traffic Control                                       | LS   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 10     | Trench Excavation Safety Systems                                                    | SF   | \$ 1.73      | 3,250.00          | \$ 5,622.50    | 3,250.00                       | \$ 5,622.50                 | 3,250.00         | \$ 5,622.50   | 3,250.00          | \$ 5,622.50    | 0.00             | \$ -          |
| 11     | Street Cleaning and Sweeping                                                        | HR   | \$ 212.75    | 35.00             | \$ 7,446.25    | 35.00                          | \$ 7,446.25                 | 10.00            | \$ 2,127.50   | 10.00             | \$ 2,127.50    | 0.00             | \$ -          |
| 12     | Erosion/Water Pollution Control                                                     | FA   | \$ 1.00      | 3,000.00          | \$ 3,000.00    | 3,000.00                       | \$ 3,000.00                 | 1,196.78         | \$ 1,196.78   | 1,196.78          | \$ 1,196.78    | 0.00             | \$ -          |
| 13     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Up to 6-inch Thickness      | LF   | \$ 4.60      | 3,400.00          | \$ 15,640.00   | 3,400.00                       | \$ 15,640.00                | 2,877.00         | \$ 13,234.20  | 2,877.00          | \$ 13,234.20   | 0.00             | \$ -          |
| 14     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Additional 1-inch Thickness | LF   | \$ 4.60      | 10,160.00         | \$ 46,736.00   | 10,160.00                      | \$ 46,736.00                | 9,598.00         | \$ 44,150.80  | 9,598.00          | \$ 44,150.80   | 0.00             | \$ -          |
| 15     | Saw-cutting Concrete Curb & Gutter, Sidewalk, and Driveway                          | LF   | \$ 5.75      | 290.00            | \$ 1,667.50    | 290.00                         | \$ 1,667.50                 | 281.00           | \$ 1,615.75   | 281.00            | \$ 1,615.75    | 0.00             | \$ -          |
| 16     | Foundation Material, Class A or B (Assume 20% for Unsuitable)                       | TON  | \$ 64.40     | 100.00            | \$ 6,440.00    | 100.00                         | \$ 6,440.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 17     | Gravel Borrow Incl. Haul                                                            | TON  | \$ 25.30     | 2,130.00          | \$ 53,889.00   | 2,130.00                       | \$ 53,889.00                | 463.37           | \$ 11,723.26  | 463.37            | \$ 11,723.26   | 0.00             | \$ -          |
| 18     | Crushed Surfacing Base Course                                                       | TON  | \$ 31.05     | 40.00             | \$ 1,242.00    | 40.00                          | \$ 1,242.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 19     | Controlled Density Fill (CDF)                                                       | CY   | \$ 362.25    | 150.00            | \$ 54,337.50   | 150.00                         | \$ 54,337.50                | 54.25            | \$ 19,652.06  | 54.25             | \$ 19,652.06   | 0.00             | \$ -          |
| 20     | Class 52 Ductile Iron Pipe for Watermain, 6-inch                                    | LF   | \$ 106.95    | 70.00             | \$ 7,486.50    | 70.00                          | \$ 7,486.50                 | 84.00            | \$ 8,983.80   | 84.00             | \$ 8,983.80    | 0.00             | \$ -          |
| 21     | Class 52 Ductile Iron Pipe for Watermain, 8-inch                                    | LF   | \$ 107.40    | 903.00            | \$ 96,982.20   | 903.00                         | \$ 96,982.20                | 904.00           | \$ 97,089.60  | 904.00            | \$ 97,089.60   | 0.00             | \$ -          |
| 22     | Gate Valve, 2-inch                                                                  | EA   | \$ 2,530.00  | 1.00              | \$ 2,530.00    | 1.00                           | \$ 2,530.00                 | 1.00             | \$ 2,530.00   | 1.00              | \$ 2,530.00    | 0.00             | \$ -          |
| 23     | Gate Valve, 6-inch                                                                  | EA   | \$ 2,357.50  | 4.00              | \$ 9,430.00    | 4.00                           | \$ 9,430.00                 | 3.00             | \$ 7,072.50   | 3.00              | \$ 7,072.50    | 0.00             | \$ -          |
| 24     | Gate Valve, 8-inch                                                                  | EA   | \$ 4,025.00  | 3.00              | \$ 12,075.00   | 3.00                           | \$ 12,075.00                | 2.00             | \$ 8,050.00   | 2.00              | \$ 8,050.00    | 0.00             | \$ -          |
| 25     | Gate Valve, 12-inch                                                                 | EA   | \$ 8,050.00  | 3.00              | \$ 24,150.00   | 3.00                           | \$ 24,150.00                | 3.00             | \$ 24,150.00  | 3.00              | \$ 24,150.00   | 0.00             | \$ -          |
| 26     | Fire Hydrant                                                                        | EA   | \$ 7,475.00  | 3.00              | \$ 22,425.00   | 3.00                           | \$ 22,425.00                | 3.00             | \$ 22,425.00  | 3.00              | \$ 22,425.00   | 0.00             | \$ -          |

41236

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48 Remaining



| ITEM # | ITEM DESCRIPTION                                 | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|--------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 27     | Remove Ex Fire Hydrant                           | EA   | \$ 862.50    | 3.00              | \$ 2,587.50    | 3.00                           | \$ 2,587.50                 | 3.00             | \$ 2,587.50   | 3.00              | \$ 2,587.50    | 0.00             | \$ -          |
| 28     | Assist COE in Connecting to Existing Watermain   | EA   | \$ 2,875.00  | 4.00              | \$ 11,500.00   | 4.00                           | \$ 11,500.00                | 5.00             | \$ 14,375.00  | 5.00              | \$ 14,375.00   | 0.00             | \$ -          |
| 29     | Corporation Stop w/Service Saddle, 1-inch        | EA   | \$ 230.00    | 22.00             | \$ 5,060.00    | 22.00                          | \$ 5,060.00                 | 22.00            | \$ 5,060.00   | 22.00             | \$ 5,060.00    | 0.00             | \$ -          |
| 30     | Service Saddle and Valve Assembly, 2-inch        | EA   | \$ 1,610.00  | 2.00              | \$ 3,220.00    | 2.00                           | \$ 3,220.00                 | 1.00             | \$ 1,610.00   | 1.00              | \$ 1,610.00    | 0.00             | \$ -          |
| 31     | Water Service, 1-inch                            | LF   | \$ 88.55     | 690.00            | \$ 61,099.50   | 690.00                         | \$ 61,099.50                | 701.00           | \$ 62,073.55  | 701.00            | \$ 62,073.55   | 0.00             | \$ -          |
| 32     | Water Service, 2-inch                            | LF   | \$ 71.30     | 29.00             | \$ 2,067.70    | 29.00                          | \$ 2,067.70                 | 34.00            | \$ 2,424.20   | 34.00             | \$ 2,424.20    | 0.00             | \$ -          |
| 33     | Connect to Fire Service, 4-inch                  | EA   | \$ 6,900.00  | 1.00              | \$ 6,900.00    | 1.00                           | \$ 6,900.00                 | 1.00             | \$ 6,900.00   | 1.00              | \$ 6,900.00    | 0.00             | \$ -          |
| 34     | Relocate Existing Water Meter, Setter and Box    | EA   | \$ 1,437.50  | 2.00              | \$ 2,875.00    | 2.00                           | \$ 2,875.00                 | 2.00             | \$ 2,875.00   | 2.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 35     | Topsoil, Type A and Seeding                      | SY   | \$ 115.00    | 60.00             | \$ 6,900.00    | 60.00                          | \$ 6,900.00                 | 60.00            | \$ 6,900.00   | 60.00             | \$ 6,900.00    | 0.00             | \$ -          |
| 36     | Temporary Roadway Surfacing                      | LS   | \$ 23,000.00 | 1.00              | \$ 23,000.00   | 1.00                           | \$ 23,000.00                | 1.00             | \$ 23,000.00  | 1.00              | \$ 23,000.00   | 0.00             | \$ -          |
| 37     | Crushed Surfacing Top Course                     | TON  | \$ 33.35     | 270.00            | \$ 9,004.50    | 270.00                         | \$ 9,004.50                 | 270.00           | \$ 9,004.50   | 270.00            | \$ 9,004.50    | 0.00             | \$ -          |
| 38     | HMA, CL 1/2" PG 64-22 for Permanent Trench Patch | TON  | \$ 230.00    | 490.00            | \$ 112,700.00  | 490.00                         | \$ 112,700.00               | 305.48           | \$ 70,260.40  | 305.48            | \$ 70,260.40   | 0.00             | \$ -          |
| 39     | Cement Concrete Sidewalk Restoration             | SY   | \$ 97.75     | 90.00             | \$ 8,797.50    | 90.00                          | \$ 8,797.50                 | 98.40            | \$ 9,618.60   | 98.40             | \$ 9,618.60    | 0.00             | \$ -          |
| 40     | Cement Concrete Driveway Restoration             | SY   | \$ 120.75    | 60.00             | \$ 7,245.00    | 60.00                          | \$ 7,245.00                 | 26.00            | \$ 3,139.50   | 26.00             | \$ 3,139.50    | 0.00             | \$ -          |
| 41     | Cement Concrete Curb and Gutter, Type A-1        | LF   | \$ 51.75     | 50.00             | \$ 2,587.50    | 50.00                          | \$ 2,587.50                 | 205.00           | \$ 10,608.75  | 205.00            | \$ 10,608.75   | 0.00             | \$ -          |
| 42     | Cement Concrete Curb, Type E-1                   | LF   | \$ 48.30     | 170.00            | \$ 8,211.00    | 170.00                         | \$ 8,211.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 43     | Permanent Pavement Marking                       | LS   | \$ 5,750.00  | 1.00              | \$ 5,750.00    | 1.00                           | \$ 5,750.00                 | 1.00             | \$ 5,750.00   | 1.00              | \$ 5,750.00    | 0.00             | \$ -          |
| 101    | MOH-HD Fowler. Water line parts                  | EA   | \$ 1.00      |                   |                | 30,855.05                      | \$ 30,855.05                | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 102    | MOH-HD Fowler DI pipe- I6845640                  | EA   | \$ 1.00      |                   |                | 25,350.87                      | \$ 25,350.87                | (0.00)           | \$ (0.00)     | (0.00)            | \$ (0.00)      | 0.00             | \$ -          |
| 103    | MOH-HD Fowler DI pipe- I6845884                  | EA   | \$ 1.00      |                   |                | 15,959.65                      | \$ 15,959.65                | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 202    | Gravel Borrow Equitable Adjustment               | LF   | \$ 25.30     |                   |                | 1,134.13                       | \$ 28,693.49                | 1,134.13         | \$ 28,693.49  | 0.00              | \$ -           | 1,134.13         | \$ 28,693.49  |



3200 Cedar Street,  
Everett WA 98201  
(425) 257-8800

FINAL

Retainage Withheld

CONTRACT ESTIMATE VOUCHER

Schedule: C

Date:

5/21/25

CM Check:

Don Snyder

Date:

5/20/2025

Recommended By:

Keith Alewine

Date:

5/27/25

PM Review:

Ann Campbell

Date:

5-28-2025

PW Director:

[Signature]

Contractor: Earthwork Solutions, LLC  
Project: Water Main Replacement "Y"  
Estimate: 11  
W.O.# 3814  
Ends: 5/16/2025

| SCHEDULE | ORG. CONTRACT   | UPDATED W/CO    | TO DATE         | VARIANCE       |
|----------|-----------------|-----------------|-----------------|----------------|
| A        | \$ 1,833,886.52 | \$ 1,837,850.27 | \$ 1,847,228.98 | \$ 9,378.71    |
| B        | \$ 855,995.33   | \$ 887,529.47   | \$ 815,085.72   | \$ (72,443.76) |
| C        | \$ 422,371.25   | \$ 497,110.70   | \$ 536,865.98   | \$ 39,755.28   |
| D        | \$ 188,682.58   | \$ 188,682.58   | \$ 211,925.78   | \$ 23,243.20   |
| Total    | \$ 3,300,935.68 | \$ 3,411,173.03 | \$ 3,411,106.46 | \$ (66.57)     |

TOTAL  
LESS RETENTION  
SALES TAX  
AMOUNTS PAID  
DUE THIS ESTIMATE

5.0%

9.9%

| TO DATE        | PREVIOUS      | PRESENT       |
|----------------|---------------|---------------|
| \$ 488,504.08  | \$ 420,497.30 | \$ 68,006.78  |
| \$ (24,425.20) |               | \$ (3,400.34) |
| \$ 48,361.90   | \$ 41,629.23  | \$ 6,732.67   |
| \$ 512,440.78  | \$ 462,126.53 | \$ 71,339.11  |
|                |               | \$ 71,339.11  |

| ITEM # | ITEM DESCRIPTION                                                                    | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|-------------------------------------------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 1      | Mobilization                                                                        | LS   | \$ 37,500.00 | 1.00              | \$ 37,500.00   | 1.00                           | \$ 37,500.00                | 1.00             | \$ 37,500.00  | 1.00              | \$ 37,500.00   | 0.00             | \$ -          |
| 2      | Surveying                                                                           | LS   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 3      | Spill Prevention, Control & Countermeasures (SPCC) Plan                             | LS   | \$ 575.00    | 1.00              | \$ 575.00      | 1.00                           | \$ 575.00                   | 1.00             | \$ 575.00     | 1.00              | \$ 575.00      | 0.00             | \$ -          |
| 4      | Force Account                                                                       | FA   | \$ 1.00      | 5,000.00          | \$ 5,000.00    | 5,000.00                       | \$ 5,000.00                 | 2,265.21         | \$ 2,265.21   | 2,265.21          | \$ 2,265.21    | 0.00             | \$ -          |
| 5      | Record Drawings (Minimum Bid \$1,200)                                               | LS   | \$ 1,200.00  | 1.00              | \$ 1,200.00    | 1.00                           | \$ 1,200.00                 | 1.00             | \$ 1,200.00   | 1.00              | \$ 1,200.00    | 0.00             | \$ -          |
| 6      | Community Project Liaison                                                           | LS   | \$ 5,750.00  | 1.00              | \$ 5,750.00    | 1.00                           | \$ 5,750.00                 | 1.00             | \$ 5,750.00   | 1.00              | \$ 5,750.00    | 0.00             | \$ -          |
| 7      | Potholing                                                                           | EA   | \$ 575.00    | 2.00              | \$ 1,150.00    | 2.00                           | \$ 1,150.00                 | 2.00             | \$ 1,150.00   | 2.00              | \$ 1,150.00    | 0.00             | \$ -          |
| 8      | Traffic Control Labor                                                               | HR   | \$ 57.50     | 320.00            | \$ 18,400.00   | 320.00                         | \$ 18,400.00                | 342.50           | \$ 19,693.75  | 342.50            | \$ 19,693.75   | 0.00             | \$ -          |
| 9      | Traffic Control - Off-Duty Police Officer                                           | FA   | \$ 1.00      | 7,200.00          | \$ 7,200.00    | 7,200.00                       | \$ 7,200.00                 | 18,804.80        | \$ 18,804.80  | 18,804.80         | \$ 18,804.80   | 0.00             | \$ -          |
| 10     | Maintenance and Protection of Traffic Control                                       | LS   | \$ 1,150.00  | 1.00              | \$ 1,150.00    | 1.00                           | \$ 1,150.00                 | 1.00             | \$ 1,150.00   | 1.00              | \$ 1,150.00    | 0.00             | \$ -          |
| 11     | Trench Excavation Safety Systems                                                    | SF   | \$ 1.72      | 3,280.00          | \$ 5,641.60    | 3,280.00                       | \$ 5,641.60                 | 3,280.00         | \$ 5,641.60   | 3,280.00          | \$ 5,641.60    | 0.00             | \$ -          |
| 12     | Street Cleaning and Sweeping                                                        | HR   | \$ 212.75    | 20.00             | \$ 4,255.00    | 20.00                          | \$ 4,255.00                 | 7.00             | \$ 1,489.25   | 7.00              | \$ 1,489.25    | 0.00             | \$ -          |
| 13     | Erosion/Water Pollution Control                                                     | FA   | \$ 1.00      | 1,000.00          | \$ 1,000.00    | 1,000.00                       | \$ 1,000.00                 | 615.69           | \$ 615.69     | 615.69            | \$ 615.69      | 0.00             | \$ -          |
| 14     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Up to 6-inch Thickness      | LF   | \$ 4.60      | 1,360.00          | \$ 6,256.00    | 1,360.00                       | \$ 6,256.00                 | 1,429.00         | \$ 6,573.40   | 1,429.00          | \$ 6,573.40    | 0.00             | \$ -          |
| 15     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Additional 1-inch Thickness | LF   | \$ 4.60      | 4,080.00          | \$ 18,768.00   | 4,080.00                       | \$ 18,768.00                | 8,574.00         | \$ 39,440.40  | 8,574.00          | \$ 39,440.40   | 0.00             | \$ -          |
| 16     | Saw-cutting Concrete Curb & Gutter, Sidewalk, and Driveway                          | LF   | \$ 5.75      | 280.00            | \$ 1,610.00    | 280.00                         | \$ 1,610.00                 | 3.00             | \$ 17.25      | 3.00              | \$ 17.25       | 0.00             | \$ -          |
| 17     | Foundation Material, Class A or B (Assume 20% for Unsuitable)                       | TON  | \$ 65.55     | 40.00             | \$ 2,622.00    | 40.00                          | \$ 2,622.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 18     | Gravel Borrow Incl. Haul                                                            | TON  | \$ 28.75     | 1,060.00          | \$ 30,475.00   | 1,060.00                       | \$ 30,475.00                | 350.52           | \$ 10,077.45  | 350.52            | \$ 10,077.45   | 0.00             | \$ -          |
| 19     | Crushed Surfacing Base Course                                                       | TON  | \$ 35.65     | 40.00             | \$ 1,426.00    | 40.00                          | \$ 1,426.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 20     | Controlled Density Fill (CDF)                                                       | CY   | \$ 380.65    | 40.00             | \$ 15,226.00   | 40.00                          | \$ 15,226.00                | 32.16            | \$ 12,241.70  | 32.16             | \$ 12,241.70   | 0.00             | \$ -          |
| 21     | Class 52 Ductile Iron Pipe for Watermain, 6-inch                                    | LF   | \$ 125.35    | 28.00             | \$ 3,509.80    | 28.00                          | \$ 3,509.80                 | 27.00            | \$ 3,384.45   | 27.00             | \$ 3,384.45    | 0.00             | \$ -          |
| 22     | Class 52 Ductile Iron Pipe for Watermain, 8-inch                                    | LF   | \$ 116.15    | 593.00            | \$ 68,876.95   | 593.00                         | \$ 68,876.95                | 606.00           | \$ 70,386.90  | 606.00            | \$ 70,386.90   | 0.00             | \$ -          |
| 23     | Gate Valve, 6-inch                                                                  | EA   | \$ 2,070.00  | 1.00              | \$ 2,070.00    | 1.00                           | \$ 2,070.00                 | 1.00             | \$ 2,070.00   | 1.00              | \$ 2,070.00    | 0.00             | \$ -          |
| 24     | Gate Valve, 8-inch                                                                  | EA   | \$ 2,875.00  | 2.00              | \$ 5,750.00    | 2.00                           | \$ 5,750.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 25     | Fire Hydrant                                                                        | EA   | \$ 7,475.00  | 1.00              | \$ 7,475.00    | 1.00                           | \$ 7,475.00                 | 1.00             | \$ 7,475.00   | 1.00              | \$ 7,475.00    | 0.00             | \$ -          |
| 26     | Remove Ex Fire Hydrant                                                              | EA   | \$ 1,725.00  | 1.00              | \$ 1,725.00    | 1.00                           | \$ 1,725.00                 | 1.00             | \$ 1,725.00   | 1.00              | \$ 1,725.00    | 0.00             | \$ -          |

| ITEM # | ITEM DESCRIPTION                                                                                      | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|-------------------------------------------------------------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 27     | Assist COE in Connecting to Existing Watermain                                                        | EA   | \$ 2,875.00  | 2.00              | \$ 5,750.00    | 2.00                           | \$ 5,750.00                 | 2.00             | \$ 5,750.00   | 2.00              | \$ 5,750.00    | 0.00             | \$ -          |
| 28     | Corporation Stop w/Service Saddle, 1-inch                                                             | EA   | \$ 305.00    | 3.00              | \$ 915.00      | 3.00                           | \$ 915.00                   | 3.00             | \$ 915.00     | 3.00              | \$ 915.00      | 0.00             | \$ -          |
| 29     | Water Service, 1-inch                                                                                 | LF   | \$ 52.00     | 133.00            | \$ 6,916.00    | 133.00                         | \$ 6,916.00                 | 100.00           | \$ 5,200.00   | 100.00            | \$ 5,200.00    | 0.00             | \$ -          |
| 30     | Connect to Fire Service, 8-inch                                                                       | EA   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 31     | Topsoil, Type A and Seeding                                                                           | SY   | \$ 115.00    | 3.00              | \$ 345.00      | 3.00                           | \$ 345.00                   | 3.00             | \$ 345.00     | 3.00              | \$ 345.00      | 0.00             | \$ -          |
| 32     | Temporary Roadway Surfacing                                                                           | LS   | \$ 13,800.00 | 1.00              | \$ 13,800.00   | 1.00                           | \$ 13,800.00                | 1.00             | \$ 13,800.00  | 1.00              | \$ 13,800.00   | 0.00             | \$ -          |
| 33     | Crushed Surfacing Top Course                                                                          | TON  | \$ 42.55     | 150.00            | \$ 6,382.50    | 150.00                         | \$ 6,382.50                 | 236.55           | \$ 10,065.20  | 236.55            | \$ 10,065.20   | 0.00             | \$ -          |
| 34     | HMA, CL 1/2" PG 64-22 for Permanent Trench Patch                                                      | TON  | \$ 230.00    | 260.00            | \$ 59,800.00   | 260.00                         | \$ 59,800.00                | 279.89           | \$ 64,374.70  | 279.89            | \$ 64,374.70   | 0.00             | \$ -          |
| 35     | Cement Concrete Sidewalk Restoration                                                                  | SY   | \$ 100.60    | 4.00              | \$ 402.40      | 4.00                           | \$ 402.40                   | 8.21             | \$ 825.93     | 8.21              | \$ 825.93      | 0.00             | \$ -          |
| 36     | Cement Concrete Driveway Restoration                                                                  | SY   | \$ 120.75    | 70.00             | \$ 8,452.50    | 70.00                          | \$ 8,452.50                 | 88.82            | \$ 10,725.02  | 88.82             | \$ 10,725.02   | 0.00             | \$ -          |
| 37     | Cement Concrete Curb and Gutter, Type A-1                                                             | LF   | \$ 50.00     | 116.00            | \$ 5,800.00    | 116.00                         | \$ 5,800.00                 | 141.33           | \$ 7,066.50   | 141.33            | \$ 7,066.50    | 0.00             | \$ -          |
| 38     | Permanent Pavement Marking                                                                            | LS   | \$ 8,050.00  | 1.00              | \$ 8,050.00    | 1.00                           | \$ 8,050.00                 | 1.00             | \$ 8,050.00   | 1.00              | \$ 8,050.00    | 0.00             | \$ -          |
| 39     | Portable Changeable Message Sign                                                                      | DAY  | \$ 49.45     | 30.00             | \$ 1,483.50    | 30.00                          | \$ 1,483.50                 | 33.00            | \$ 1,631.85   | 33.00             | \$ 1,631.85    | 0.00             | \$ -          |
| 40     | Vehicle Loop Detectors                                                                                | LF   | \$ 57.50     | 102.00            | \$ 5,865.00    | 102.00                         | \$ 5,865.00                 | 589.50           | \$ 33,896.25  | 589.50            | \$ 33,896.25   | 0.00             | \$ -          |
| 101    | MOH-HD Fowler DI pipe- I6845884                                                                       | EA   | \$ 1.00      |                   |                | 2,464.82                       | \$ 2,464.82                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 102    | MOH-HD Fowler DI pipe- I6856850                                                                       | EA   | \$ 1.00      |                   |                | 22,906.81                      | \$ 22,906.81                | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 200    | Saw Cutting Asphalt Concrete Pavement, Final Joint Cut, Up to 6-inches Thickness Equitable Adjustment | LF   | \$ 4.00      |                   |                | 2,709.62                       | \$ 10,838.48                | 2,709.62         | \$ 10,838.48  | 0.00              | \$ -           | 2,709.62         | \$ 10,838.48  |
| 201    | Winter Weather Shutdown Additional Work                                                               | LS   | \$ 44,447.00 |                   |                | 1.00                           | \$ 44,447.00                | 1.00             | \$ 44,447.00  | 0.00              | \$ -           | 1.00             | \$ 44,447.00  |
| 202    | Gravel Borrow Equitable Adjustment                                                                    | LF   | \$ 28.75     |                   |                | 442.48                         | \$ 12,721.30                | 442.48           | \$ 12,721.30  | 0.00              | \$ -           | 442.48           | \$ 12,721.30  |





3200 Cedar Street,  
Everett WA 98201  
(425) 257-8800

**FINAL**

Retainage Withheld

CONTRACT ESTIMATE VOUCHER

Schedule: D

Date: 5/21/25 CM Check: Don Snyder

Date: 5/27/25 PM Review: Chris Campbell

\*included for info only\*

41236

Date: 5/20/2025

Recommended By: Keith Alewine

Date: 5-28-2025

PW Director: [Signature]

Contractor: Earthwork Solutions, LLC  
Project: Water Main Replacement "Y"  
Estimate: 11  
W.O.# 3814  
Ends: 5/16/2025

| SCHEDULE | ORG. CONTRACT   | UPDATED W/CO    | TO DATE         | VARIANCE       |
|----------|-----------------|-----------------|-----------------|----------------|
| A        | \$ 1,833,886.52 | \$ 1,837,850.27 | \$ 1,847,228.98 | \$ 9,378.71    |
| B        | \$ 855,995.33   | \$ 887,529.47   | \$ 815,085.72   | \$ (72,443.76) |
| C        | \$ 422,371.25   | \$ 497,110.70   | \$ 536,865.98   | \$ 39,755.28   |
| D        | \$ 188,682.58   | \$ 188,682.58   | \$ 211,925.78   | \$ 23,243.20   |
| Total    | \$ 3,300,935.68 | \$ 3,411,173.03 | \$ 3,411,106.46 | \$ (66.57)     |

TOTAL  
LESS RETENTION  
SALES TAX  
AMOUNTS PAID  
DUE THIS ESTIMATE

5.0%  
9.9%

| TO DATE       | PREVIOUS      | PRESENT |
|---------------|---------------|---------|
| \$ 192,835.11 | \$ 192,835.11 | \$ -    |
| \$ (9,641.76) |               | \$ -    |
| \$ 19,090.68  | \$ 19,090.68  | \$ -    |
| \$ 202,284.03 | \$ 211,925.78 | \$ -    |
|               |               | \$ -    |

| ITEM # | ITEM DESCRIPTION                                                               | UNIT | UNIT PRICE   | CONTRACT QUANTITY | CONTRACT TOTAL | UPDATED WITH CO & MOH QUANTITY | UPDATED WITH CO & MOH TOTAL | TO DATE QUANTITY | TO DATE TOTAL | PREVIOUS QUANTITY | PREVIOUS TOTAL | PRESENT QUANTITY | PRESENT TOTAL |
|--------|--------------------------------------------------------------------------------|------|--------------|-------------------|----------------|--------------------------------|-----------------------------|------------------|---------------|-------------------|----------------|------------------|---------------|
| 1      | Mobilization                                                                   | LS   | \$ 15,000.00 | 1.00              | \$ 15,000.00   | 1.00                           | \$ 15,000.00                | 1.00             | \$ 15,000.00  | 1.00              | \$ 15,000.00   | 0.00             | \$ -          |
| 2      | Surveying                                                                      | LS   | \$ 1,380.00  | 1.00              | \$ 1,380.00    | 1.00                           | \$ 1,380.00                 | 1.00             | \$ 1,380.00   | 1.00              | \$ 1,380.00    | 0.00             | \$ -          |
| 3      | Spill Prevention, Control & Countermeasures (SPCC) Plan                        | LS   | \$ 575.00    | 1.00              | \$ 575.00      | 1.00                           | \$ 575.00                   | 1.00             | \$ 575.00     | 1.00              | \$ 575.00      | 0.00             | \$ -          |
| 4      | Force Account                                                                  | FA   | \$ 1.00      | 3,000.00          | \$ 3,000.00    | 3,000.00                       | \$ 3,000.00                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 5      | Record Drawings (Minimum Bid \$1,000)                                          | LS   | \$ 1,000.00  | 1.00              | \$ 1,000.00    | 1.00                           | \$ 1,000.00                 | 1.00             | \$ 1,000.00   | 1.00              | \$ 1,000.00    | 0.00             | \$ -          |
| 6      | Community Project Liaison                                                      | LS   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 7      | Potholing                                                                      | EA   | \$ 575.00    | 3.00              | \$ 1,725.00    | 3.00                           | \$ 1,725.00                 | 3.00             | \$ 1,725.00   | 3.00              | \$ 1,725.00    | 0.00             | \$ -          |
| 8      | Traffic Control Labor                                                          | HR   | \$ 57.00     | 180.00            | \$ 10,260.00   | 180.00                         | \$ 10,260.00                | 235.50           | \$ 13,423.50  | 235.50            | \$ 13,423.50   | 0.00             | \$ -          |
| 9      | Traffic Control - Off-Duty Police Officer                                      | FA   | \$ 1.00      | 13,500.00         | \$ 13,500.00   | 13,500.00                      | \$ 13,500.00                | 31,556.00        | \$ 31,556.00  | 31,556.00         | \$ 31,556.00   | 0.00             | \$ -          |
| 10     | Maintenance and Protection of Traffic Control                                  | LS   | \$ 2,875.00  | 1.00              | \$ 2,875.00    | 1.00                           | \$ 2,875.00                 | 1.00             | \$ 2,875.00   | 1.00              | \$ 2,875.00    | 0.00             | \$ -          |
| 11     | Trench Excavation Safety Systems                                               | SF   | \$ 1.72      | 360.00            | \$ 619.20      | 360.00                         | \$ 619.20                   | 360.00           | \$ 619.20     | 360.00            | \$ 619.20      | 0.00             | \$ -          |
| 12     | Street Cleaning and Sweeping                                                   | HR   | \$ 212.75    | 10.00             | \$ 2,127.50    | 10.00                          | \$ 2,127.50                 | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 13     | Erosion/Water Pollution Control                                                | FA   | \$ 1.00      | 1,000.00          | \$ 1,000.00    | 1,000.00                       | \$ 1,000.00                 | 302.39           | \$ 302.39     | 302.39            | \$ 302.39      | 0.00             | \$ -          |
| 14     | Saw-cutting Asphalt Concrete Pavement, Final Joint Cut, Up to 6-inch Thickness | LF   | \$ 4.02      | 275.00            | \$ 1,105.50    | 275.00                         | \$ 1,105.50                 | 546.00           | \$ 2,194.92   | 546.00            | \$ 2,194.92    | 0.00             | \$ -          |
| 15     | Foundation Material, Class A or B (Assume 20% for Unsuitable)                  | TON  | \$ 65.55     | 10.00             | \$ 655.50      | 10.00                          | \$ 655.50                   | 0.00             | \$ -          | 0.00              | \$ -           | 0.00             | \$ -          |
| 16     | Controlled Density Fill (CDF)                                                  | CY   | \$ 380.65    | 90.00             | \$ 34,258.50   | 90.00                          | \$ 34,258.50                | 31.84            | \$ 12,119.90  | 31.84             | \$ 12,119.90   | 0.00             | \$ -          |
| 17     | Class 52 Ductile Iron Pipe for Watermain, 6-inch                               | LF   | \$ 143.75    | 25.00             | \$ 3,593.75    | 25.00                          | \$ 3,593.75                 | 26.00            | \$ 3,737.50   | 26.00             | \$ 3,737.50    | 0.00             | \$ -          |
| 18     | Class 52 Ductile Iron Pipe for Watermain, 12-inch                              | LF   | \$ 299.00    | 66.00             | \$ 19,734.00   | 66.00                          | \$ 19,734.00                | 66.00            | \$ 19,734.00  | 66.00             | \$ 19,734.00   | 0.00             | \$ -          |
| 19     | Gate Valve, 6-inch                                                             | EA   | \$ 2,070.00  | 1.00              | \$ 2,070.00    | 1.00                           | \$ 2,070.00                 | 1.00             | \$ 2,070.00   | 1.00              | \$ 2,070.00    | 0.00             | \$ -          |
| 20     | Gate Valve, 12-inch                                                            | EA   | \$ 5,175.00  | 3.00              | \$ 15,525.00   | 3.00                           | \$ 15,525.00                | 3.00             | \$ 15,525.00  | 3.00              | \$ 15,525.00   | 0.00             | \$ -          |
| 21     | Assist COE in Connecting to Existing Watermain                                 | EA   | \$ 2,875.00  | 2.00              | \$ 5,750.00    | 2.00                           | \$ 5,750.00                 | 2.00             | \$ 5,750.00   | 2.00              | \$ 5,750.00    | 0.00             | \$ -          |
| 22     | Temporary Roadway Surfacing                                                    | LS   | \$ 6,900.00  | 1.00              | \$ 6,900.00    | 1.00                           | \$ 6,900.00                 | 1.00             | \$ 6,900.00   | 1.00              | \$ 6,900.00    | 0.00             | \$ -          |
| 23     | Crushed Surfacing Top Course                                                   | TON  | \$ 33.35     | 30.00             | \$ 1,000.50    | 30.00                          | \$ 1,000.50                 | 30.00            | \$ 1,000.50   | 30.00             | \$ 1,000.50    | 0.00             | \$ -          |
| 24     | HMA, CL 1/2" PG 64-22 for Permanent Trench Patch                               | TON  | \$ 230.00    | 30.00             | \$ 6,900.00    | 30.00                          | \$ 6,900.00                 | 46.69            | \$ 10,738.70  | 46.69             | \$ 10,738.70   | 0.00             | \$ -          |
| 25     | Permanent Pavement Marking                                                     | LS   | \$ 7,475.00  | 1.00              | \$ 7,475.00    | 1.00                           | \$ 7,475.00                 | 1.00             | \$ 7,475.00   | 1.00              | \$ 7,475.00    | 0.00             | \$ -          |
| 26     | Portable Changeable Message Sign                                               | DAY  | \$ 63.25     | 25.00             | \$ 1,581.25    | 25.00                          | \$ 1,581.25                 | 33.00            | \$ 2,087.25   | 33.00             | \$ 2,087.25    | 0.00             | \$ -          |

| ITEM # | ITEM DESCRIPTION                | UNIT | UNIT PRICE | CONTRACT<br>QUANTITY | CONTRACT<br>TOTAL | UPDATED WITH<br>CO & MOH<br>QUANTITY | UPDATED WITH<br>CO & MOH<br>TOTAL | TO DATE<br>QUANTITY | TO DATE<br>TOTAL | PREVIOUS<br>QUANTITY | PREVIOUS<br>TOTAL | PRESENT<br>QUANTITY | PRESENT<br>TOTAL |
|--------|---------------------------------|------|------------|----------------------|-------------------|--------------------------------------|-----------------------------------|---------------------|------------------|----------------------|-------------------|---------------------|------------------|
| 27     | Vehicle Loop Detectors          | LF   | \$ 57.50   | 160.00               | \$ 9,200.00       | 160.00                               | \$ 9,200.00                       | 559.50              | \$ 32,171.25     | 559.50               | \$ 32,171.25      | 0.00                | \$ -             |
| 101    | MOH-HD Fowler DI pipe- I6845640 | EA   | \$ 1.00    |                      |                   | 4,726.53                             | \$ 4,726.53                       | 0.00                | \$ -             | 0.00                 | \$ -              | 0.00                | \$ -             |
| 102    | MOH-HD Fowler DI pipe- I6856850 | EA   | \$ 1.00    |                      |                   | 1,046.46                             | \$ 1,046.46                       | 0.00                | \$ -             | 0.00                 | \$ -              | 0.00                | \$ -             |

Award the Construction Contract for the Forest Park Pickleball Court Installation Project to Diverse Earthworks, Inc., in the Amount of \$868,210

**Project title:****Council Bill #****Agenda dates requested:**

Briefing  
Proposed action  
Proposed action  
Consent 9/10/25  
Action

Public hearing  
Yes X No

**Budget amendment:**  
Yes X No

**PowerPoint presentation:**  
Yes X No

**Attachments:**  
Bid Opening Final Results

**Department(s) involved:**  
Parks & Facilities

**Contact person:**  
Bob Leonard

**Phone number:**  
425-257-8335

**Email:**  
bleonard@everettwa.gov

**Initialed by:**  
RML

Department head

Administration

Council President

**Project:** Forest Park Pickleball Court Installation Project

**Partner/Supplier:** Diverse Earthworks, Inc.

**Location:** 802 E. Mukilteo Blvd, Everett

**Preceding action:** Funding Ordinance [4107-25](#)

**Fund:** Fund 354, Program 093 (CIP-3)

**Fiscal summary statement:**

Bids were opened on July 22, 2025, with 7 bids received, Diverse Earthworks, Inc. submitted the lowest responsive bid in the amount of \$790,000 plus Washington State Sales Tax (\$78,210) for a total construction contract amount of \$868,210.

The engineer's estimate for construction was \$850,000.

**Project summary statement:**

The City of Everett and the Mukilteo Everett Pickleball Club will partner in the planning, design and construction of Everett's first multiple court outdoor recreational facility dedicated solely to pickleball the fastest growing sport, as all ages and abilities are able to play.

The project scope includes the replacement of approximately thirty underutilized, dilapidated covered horseshoe pits and related structures and storage outbuildings. The two existing multi-use sport courts will be renovated to complement the new pickleball facility and expand opportunities for basketball and hockey. The proposed new facility will add eight paved dedicated pickleball courts, four of which will be regulation ready. Additional enhancements include related sport fencing, energy-efficient site lighting, drinking fountain, benches, new horseshoe pits, added cornhole, landscape and stormwater treatment.

**Recommendation (exact action requested of Council):**

Award the Construction Contract for the Forest Park Pickleball Court Installation Project to Diverse Earthworks, Inc., in the amount of \$868,210.



City of Everett  
Parks and Facilities Department  
802 East Mukilteo Blvd.  
Everett, WA 98203

**BID OPENING  
FINAL RESULTS**

The City of Everett provides the following Tabulation of Bids which was read aloud during the public bid opening on:

**DATE:** July 22, 2025

**Bid No.** N/A

**Name:** Forest Park Pickleball Project

**Engineer's Estimate:** \$850,000

**Contact:** Lisa Page

| <b><u>BIDDER:</u></b>           | <b><u>GRAND TOTAL:</u></b> |
|---------------------------------|----------------------------|
| 1 Diverse Earthworks, Inc.      | \$868,210.00               |
| 2 Seattle GCS                   | \$952,974.77               |
| 3 Specialized Landscaping, Inc. | \$985,384.28               |
| 4 Trico Companies, LLC          | \$1,046,966.17             |
| 5 Bayley Construction, LP       | \$1,073,101.00             |
| 6 Bayshore Construction Company | \$1,250,946.64             |
| 7 Ohno Touchdown JV             | \$1,593,550.00             |

Bids will be evaluated for responsiveness or responsibility. Final award information will be posted at: [www.bxwa.com](http://www.bxwa.com) . Please direct any questions to: [lp@everettwa.gov](mailto:lp@everettwa.gov) . Thank you for your interest and participation.



## City Council Agenda Item Cover Sheet

**Project title:** An Ordinance creating a special improvement project entitled "Riverpoint Outfalls Replacement" Fund 336, Program 049.

**Council Bill #** *interoffice use*

CB 2508-46

**Agenda dates requested:**

1<sup>st</sup> Reading 9/03/25

2<sup>nd</sup> Reading 9/10/25

Consent

Action 9/17/25

Ordinance x

Public hearing

Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

Proposed Ordinance

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Grant Moen

**Phone number:**

425-257-8947

**Email:**

gmoen@everettwa.gov

**Initialed by:**

RLS

Department head

Administration

Council President

**Project:** Riverpoint Outfalls Replacement

**Partner/Supplier:**

**Location:** North and South Outfall at Riverpoint (EPIC)

**Preceding action:** None

**Fund:** 336 - Water & Sewer System Improvements Fund

**Fiscal summary statement:**

This funding ordinance establishes funding and accounting for the Riverpoint Outfalls project. The programmed available funding for design and construction of this project is \$2,000,000. The funding source for this project will be Fund 401 – Water & Sewer Utility.

**Project summary statement:**

This project will improve drainage of the Riverpoint (EPIC) area by replacing two undersized stormwater outfalls (North and South Outfall) to the Snohomish River. This replacement will reduce backflow during wet conditions, help mitigate localized flooding along Railway Avenue and accommodate future development. Additionally, a water quality treatment facility using a Modular Wetlands Linear stormwater treatment system will be installed at the South Outfall to improve water quality by treating the approximately 43.8-acre contributing basin.

Anticipated future development of this area includes the construction of a bridge over the railroad tracks at Everett Avenue connecting to Railway Avenue, and construction of the new Public Works Service Center. This project will establish a foundation for improving water quality before full-scale development begins and ensure adequate drainage system capacity.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance creating a Special Improvement Project entitled "Riverpoint Outfalls Replacement" Fund 336, Program 049.





**ORDINANCE NO. \_\_\_\_\_**

**An ORDINANCE creating a special improvement project entitled “Riverpoint Outfalls Replacement” Fund 336, Program 049, to accumulate all costs for the improvement.**

**WHEREAS,**

- A.** The City of Everett is committed to a planned stormwater infrastructure improvement and replacement program.
- B.** The City of Everett has identified the need and obtained funds to construct certain stormwater improvements.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special improvement project is hereby established as Fund 336, Program 049, entitled “Riverpoint Outfalls Replacement” to accumulate all costs for the improvement. Authorization is hereby given to accumulate costs and distribute payments for the improvement project.

**Section 2.** Authorization is hereby granted for the “Public Works Director” or “City Engineer” under the direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the actions authorized in this ordinance.

**Section 3.** The sum of \$2,000,000 is hereby appropriated to Fund 336, Program 049, “Riverpoint Outfalls Replacement” as follows:

|                                                    |             |
|----------------------------------------------------|-------------|
| A. Estimated Project Design and Construction Costs | \$2,000,000 |
| B. Source of Funds                                 |             |
| Fund 401 – Water/Sewer Utility Fund                | \$2,000,000 |

**Section 4.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 5.** The City Council hereby declares that should any section, paragraph, sentence, clause, or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as

may be declared invalid.

**Section 6.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

**Section 7.** It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

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Cassie Franklin, Mayor

ATTEST:

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Marista Jorve, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_



## City Council Agenda Item Cover Sheet

**Project title:** An Ordinance approving the appropriations of the 2025 revised City of Everett Budget and amending Ordinance No. 4099-25.

**Council Bill #** *interoffice use*

CB 2508-47

**Agenda dates requested:**

Briefing 9/3/25  
Proposed action 9/10/25  
Action 9/17/25  
Ordinance X  
Public hearing

Yes X No

**Budget amendment:**

X Yes No

**PowerPoint presentation:**

X Yes No

**Attachments:**

Ordinance

**Department(s) involved:**

Finance

**Contact person:**

Heide Brillantes

**Phone number:**

(425) 257-8612

**Email:**

HBrillantes@everettwa.gov

**Initialed by:**

HB

Department head

Administration

Council President

**Project:** 2025 Budget Amendment #3

**Partner/Supplier:** NA

**Location:** NA

**Preceding action:** Ordinance No. 4099-25

**Fund:** Multiple

### Fiscal summary statement:

The proposed Ordinance amends the City of Everett 2025 Operating Budget, increasing General Government budgeted expenditures by \$671,767 and increasing Non-General Government budgeted expenses by \$32,194,474, for a total of \$32,866,241.

### Project summary statement:

This budget amendment revises the 2025 budget to appropriate funding for financial activities that will occur this year.

### Recommendation (exact action requested of Council):

Adopt an Ordinance approving the appropriations of the 2025 revised City of Everett Budget and amending Ordinance No. 4099-25.

**2025 BUDGET ADJUSTMENTS for Budget Amendment # 3**
**General Government Amendments**

| <u>Fund</u>                                | <u>Description</u>                                 | <u>Increase/(Decrease)</u>        |                 |                     | <u>Ending<br/>Fund Balance</u> |
|--------------------------------------------|----------------------------------------------------|-----------------------------------|-----------------|---------------------|--------------------------------|
|                                            |                                                    | <u>Beginning<br/>Fund Balance</u> | <u>Revenues</u> | <u>Expenditures</u> |                                |
| GGR-10 Emergency Management                | Emergency Management - Department of Ecology Grant | -                                 | -               | 25,432              | (25,432)                       |
| GGR-10 General Fund                        | Emergency Management - Department of Ecology Grant | 25,432                            | -               | -                   | 25,432                         |
| GGA-8 General Fund                         | Workforce Adjustments                              | -                                 | 97,285          | -                   | 97,285                         |
| GGA-8 CPED                                 | Workforce Adjustments                              | -                                 | -               | 97,285              | (97,285)                       |
| GGA-8 Legal                                | Workforce Adjustments                              | -                                 | -               | 100,000             | (100,000)                      |
| GGA-8 Non-Departmental                     | Workforce Adjustments                              | -                                 | -               | -                   | -                              |
| GGA-9 Non-Departmental                     | Distribution of Vacancy Budget Offset              | -                                 | -               | 5,324,000           | (5,324,000)                    |
| GGA-9 General Fund                         | Distribution of Vacancy Budget Offset              | -                                 | 700,000         | -                   | 700,000                        |
| GGA-9 Police                               | Distribution of Vacancy Budget Offset              | -                                 | -               | (3,359,000)         | 3,359,000                      |
| GGA-9 Fire                                 | Distribution of Vacancy Budget Offset              | -                                 | -               | (600,000)           | 600,000                        |
| GGA-9 Streets                              | Distribution of Vacancy Budget Offset              | -                                 | (400,000)       | (400,000)           | -                              |
| GGA-9 Engineering & Public Services        | Distribution of Vacancy Budget Offset              | -                                 | -               | (400,000)           | 400,000                        |
| GGA-9 Parks & Community Services           | Distribution of Vacancy Budget Offset              | -                                 | (300,000)       | (300,000)           | -                              |
| GGA-9 Information Technology               | Distribution of Vacancy Budget Offset              | -                                 | -               | (150,000)           | 150,000                        |
| GGA-9 Municipal Court                      | Distribution of Vacancy Budget Offset              | -                                 | -               | (75,000)            | 75,000                         |
| GGA-9 Animal Services                      | Distribution of Vacancy Budget Offset              | -                                 | -               | (40,000)            | 40,000                         |
| GGA-10 Library                             | Library - Internet Utilities                       | -                                 | 5,650           | 5,650               | -                              |
| GGA-10 General Fund                        | Library - Internet Utilities                       | -                                 | (5,650)         | -                   | (5,650)                        |
| GGA-10 Non-Departmental                    | Library - Internet Utilities                       | -                                 | -               | -                   | -                              |
| GGA-11 General Fund                        | Indigent Defense Grant                             | -                                 | 165,000         | -                   | 165,000                        |
| GGA-11 Legal                               | Indigent Defense Grant                             | -                                 | -               | 165,000             | (165,000)                      |
| GGA-12 Non-Departmental                    | Interfund Transfer for Reservoir #3 Site Cleanup   | -                                 | -               | 278,400             | (278,400)                      |
| <b>Total General Government Amendments</b> |                                                    | <b>25,432</b>                     | <b>262,285</b>  | <b>671,767</b>      | <b>(384,050)</b>               |

**Non-General Government Amendments**

| <u>Fund</u>                                    | <u>Description</u>                                  | <u>Increase/(Decrease)</u>        |                   |                     | <u>Ending<br/>Fund Balance</u> |
|------------------------------------------------|-----------------------------------------------------|-----------------------------------|-------------------|---------------------|--------------------------------|
|                                                |                                                     | <u>Beginning<br/>Fund Balance</u> | <u>Revenues</u>   | <u>Expenditures</u> |                                |
| NGA-14 CIP-1                                   | CIP-1 General Government Capital Projects           | -                                 | -                 | 277,000             | (277,000)                      |
| NGA-15 Emergency Medical Services Fund         | Fire Training Center Project Design                 | -                                 | -                 | 200,000             | (200,000)                      |
| NGA-16 CIP-3                                   | CIP-3 Parks Projects                                | -                                 | -                 | 2,375,159           | (2,375,159)                    |
| NGA-17 Debt Service Fund                       | 2025 Limited Tax General Obligation Bonds, Series A | -                                 | 21,535,046        | 21,535,046          | -                              |
| NGA-17 CIP-2                                   | 2025 Limited Tax General Obligation Bonds, Series A | -                                 | 16,796,610        | -                   | 16,796,610                     |
| NGA-18 Debt Service Fund                       | 2025 Limited Tax General Obligation Bonds, Series B | -                                 | 6,150,786         | 6,150,786           | -                              |
| NGA-19 CIP-4                                   | Adjustment to Reserve Balances                      | -                                 | 213,873           | -                   | 213,873                        |
| NGA-19 Cum Res/Real Prop Acq                   | Adjustment to Reserve Balances                      | -                                 | 261,166           | -                   | 261,166                        |
| NGA-20 Fund for Animals                        | Animal Reserve Grants and Donations                 | -                                 | 115,903           | 115,903             | -                              |
| NGA-21 Cumulative Reserve for Library          | Library Reserve Donation                            | -                                 | 5,000             | 5,000               | -                              |
| NGA-22 Health Benefits Reserve                 | Health Benefits Cash Reserves                       | -                                 | 1,535,580         | 1,535,580           | -                              |
| <b>Total Non-General Government Amendments</b> |                                                     | <b>-</b>                          | <b>46,613,964</b> | <b>32,194,474</b>   | <b>14,419,490</b>              |

|                                                            |               |                   |                   |                   |
|------------------------------------------------------------|---------------|-------------------|-------------------|-------------------|
| <b>TOTAL General and Non-General Government Amendments</b> | <b>25,432</b> | <b>46,876,249</b> | <b>32,866,241</b> | <b>14,035,440</b> |
|------------------------------------------------------------|---------------|-------------------|-------------------|-------------------|



**ORDINANCE NO. \_\_\_\_\_**

**An ORDINANCE approving the appropriations of the 2025 revised City of Everett Budget and amending Ordinance No. 4099-25.**

**WHEREAS,**

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2025 Budget.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** Ordinance No. 4099-25 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2025 Budget with a total increased expenditure appropriation of \$32,866,241.

|                     | <u>Beginning Fund balance<br/>and 2025 Revenues</u> | <u>Expenditures</u>   | <u>Ending Fund Balance</u> |
|---------------------|-----------------------------------------------------|-----------------------|----------------------------|
| 2025 Amended Budget | \$ 981,067,420                                      | \$ 688,045,929        | \$ 293,021,491             |
| Budget Amendment #3 | 46,901,681                                          | 32,866,241            | 14,035,440                 |
| 2025 Amended Budget | <u>\$ 1,027,969,101</u>                             | <u>\$ 720,912,170</u> | <u>\$ 307,056,931</u>      |

**Section 2.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 3.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 4.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which

may be in existence on the effective date of this Ordinance.

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
Marista Jorve, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

**2025  
Budget Adjustments  
Tally Sheet**

|        | Department           |                                                    | Code | Rev    | Exp    | EFB |
|--------|----------------------|----------------------------------------------------|------|--------|--------|-----|
| GGR-10 | Emergency Management | Emergency Management - Department of Ecology Grant | 030R |        | 25,432 |     |
| GGR-10 | General Fund         | Emergency Management - Department of Ecology Grant | 002R | 25,432 |        |     |

In 2024, the Emergency Management department received \$49,000 from Washington State Department of Ecology's Spill Prevention, Preparedness, and Response Equipment grant program. This reappropriation carries forward \$25,432 in unspent grant funds to be used in 2025.

|                                                  |     |            |        |        |
|--------------------------------------------------|-----|------------|--------|--------|
| Increase M&O expenditures - Emergency Management | 030 | 5600000350 | 17,432 |        |
| Increase M&O expenditures - Emergency Management | 030 | 5600000410 | 8,000  |        |
| Increase beginning fund balance - General Fund   | 002 | 3080000000 |        | 25,432 |

|       | Department       |                       |      | Rev    | Exp     | FB        |
|-------|------------------|-----------------------|------|--------|---------|-----------|
| GGA-8 | General Fund     | Workforce Adjustments | 002A | 97,285 |         |           |
| GGA-8 | CPED             | Workforce Adjustments | 021A |        | 97,285  |           |
| GGA-8 | Legal            | Workforce Adjustments | 003A |        | 100,000 |           |
| GGA-8 | Non-Departmental | Workforce Adjustments | 009A |        |         | (100,000) |

This amendment proposes an increase in labor expenditures to fund staffing changes, including:

- Addition of 1.0 FTE Community Support Crisis Responder funded by the Substance Abuse and Mental Health Services Administration (SAMHSA) grant
- Addition of 1.0 FTE Legal Administrator as part of succession planning and to support the indigent defense program
- Allocation for retirement payout in the Legal department

|                                                        |     |            |        |         |
|--------------------------------------------------------|-----|------------|--------|---------|
| Increase transfers in revenues (SAMHSA) - General Fund | 002 | 3970000155 |        | 97,285  |
| Increase labor expenditures - CPED                     | 021 | 5027000110 | 73,700 |         |
| Increase labor expenditures - CPED                     | 021 | 5027000210 | 23,585 |         |
| Increase labor expenditures - Legal                    | 003 | 5100000110 | 55,000 |         |
| Increase labor expenditures - Legal                    | 003 | 5100000210 | 45,000 |         |
| Reduce ending fund balance - Non-Departmental          | 009 | 5980000490 |        | 100,000 |



**2025  
Budget Adjustments  
Tally Sheet**

|       | Department                    |                                       | Code | Rev       | Exp         | FB |
|-------|-------------------------------|---------------------------------------|------|-----------|-------------|----|
| GGA-9 | Non-Departmental              | Distribution of Vacancy Budget Offset | 009A |           | 5,324,000   |    |
| GGA-9 | General Fund                  | Distribution of Vacancy Budget Offset | 002A | 700,000   |             |    |
| GGA-9 | Police                        | Distribution of Vacancy Budget Offset | 031A |           | (3,359,000) |    |
| GGA-9 | Fire                          | Distribution of Vacancy Budget Offset | 032A |           | (600,000)   |    |
| GGA-9 | Streets                       | Distribution of Vacancy Budget Offset | 120A | (400,000) | (400,000)   |    |
| GGA-9 | Engineering & Public Services | Distribution of Vacancy Budget Offset | 024A |           | (400,000)   |    |
| GGA-9 | Parks & Community Services    | Distribution of Vacancy Budget Offset | 101A | (300,000) | (300,000)   |    |
| GGA-9 | Information Technology        | Distribution of Vacancy Budget Offset | 015A |           | (150,000)   |    |
| GGA-9 | Municipal Court               | Distribution of Vacancy Budget Offset | 005A |           | (75,000)    |    |
| GGA-9 | Animal Services               | Distribution of Vacancy Budget Offset | 026A |           | (40,000)    |    |

This amendment locks in department labor under expenditures in the amount of \$5,624,000. Department budgets are reduced by this amount and allocated to the General Government Non-Departmental 009 to offset the 2025 budgeted labor under expenditure assumption. This follows our strategic, long-range financial practice to reduce the operating budget mid-year as a result of savings.

|                                                           |     |            |           |           |
|-----------------------------------------------------------|-----|------------|-----------|-----------|
| Adjust expenditures - Non-Departmental                    | 009 | multiple   | 5,624,000 | 300,000   |
| Reduce labor expenditures - Police                        | 031 | multiple   |           | 3,359,000 |
| Reduce labor expenditures - Fire                          | 032 | multiple   |           | 600,000   |
| Reduce labor expenditures - Streets                       | 120 | multiple   |           | 400,000   |
| Reduce labor expenditures - Engineering & Public Services | 024 | multiple   |           | 400,000   |
| Reduce labor expenditures - Parks & Community Services    | 101 | multiple   |           | 300,000   |
| Reduce labor expenditures - Information Technology        | 015 | multiple   |           | 150,000   |
| Reduce labor expenditures - Municipal Court               | 005 | multiple   |           | 75,000    |
| Reduce labor expenditures - Animal Services               | 026 | multiple   |           | 40,000    |
| Increase property tax distribution - General Fund         | 002 | 3111002000 |           | 700,000   |
| Reduce property tax distribution - Parks                  | 101 | 3111010010 | 300,000   |           |
| Reduce property tax distribution - Streets                | 120 | 3111000000 | 400,000   |           |

|        | Department       |                              | Code | Rev     | Exp   | FB      |
|--------|------------------|------------------------------|------|---------|-------|---------|
| GGA-10 | Library          | Library - Internet Utilities | 110A | 5,650   | 5,650 |         |
| GGA-10 | General Fund     | Library - Internet Utilities | 002A | (5,650) |       |         |
| GGA-10 | Non-Departmental | Library - Internet Utilities | 009A |         |       | (5,650) |

This amendment increases the Library's M&O budget to cover the unexpected internet cost increase due to the delay of LibTech implementation.

|                                                 |     |            |       |       |
|-------------------------------------------------|-----|------------|-------|-------|
| Increase M&O expenditures - Library             | 110 | 560000470  | 5,650 |       |
| Increase property tax distribution - Library    | 110 | 3111010000 |       | 5,650 |
| Reduce property tax distribution - General Fund | 002 | 3111002000 | 5,650 |       |
| Reduce ending fund balance - Non-Departmental   | 009 | 5980000490 |       | 5,650 |

**2025  
Budget Adjustments  
Tally Sheet**

|        | Department   |                        | Code | Rev     | Exp     | FB |
|--------|--------------|------------------------|------|---------|---------|----|
| GGA-11 | General Fund | Indigent Defense Grant | 002A | 165,000 |         |    |
| GGA-11 | Legal        | Indigent Defense Grant | 003A |         | 165,000 |    |

The City was awarded \$165,000 from the Washington State Office of Public Defense. The award will be used to reimburse eligible expenses related to public defense services for indigent adults facing charges or under local ordinances involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drug. The grant period is July 1, 2025 through June 30, 2026.

|                                              |     |            |  |         |         |
|----------------------------------------------|-----|------------|--|---------|---------|
| Increase state grant revenues - General Fund | 002 | 3341120003 |  |         | 165,000 |
| Increase M&O expenditures - Legal            | 003 | 5250000410 |  | 165,000 |         |

|        | Department       |                                                  | Code | Rev | Exp     | FB        |
|--------|------------------|--------------------------------------------------|------|-----|---------|-----------|
| GGA-12 | Non-Departmental | Interfund Transfer for Reservoir #3 Site Cleanup | 009A |     | 278,400 | (278,400) |

This amendment increases Non-Departmental Fund 009 M&O expenditures to reimburse the Water & Sewer Utility Fund 401 for the General Government's share of environmental remediation costs at Reservoir #3.

|                                               |     |            |  |         |         |
|-----------------------------------------------|-----|------------|--|---------|---------|
| Increase M&O expenditures - Non-Departmental  | 009 | 5000401550 |  | 278,400 |         |
| Reduce ending fund balance - Non-Departmental | 009 | 5980000490 |  |         | 278,400 |

|        | Department |                                           | Code | Rev | Exp     | FB        |
|--------|------------|-------------------------------------------|------|-----|---------|-----------|
| NGA-14 | CIP-1      | CIP-1 General Government Capital Projects | 162A |     | 277,000 | (277,000) |

This amendment increases the CIP 1 expenditure budget for the following projects:  
 --\$100,000 Animal Shelter HVAC Controls Update as approved in Ordinance No. 4073-25  
 --\$50,000 Downtown Restrooms Access Controls as approved in Ordinance No. 4081-25  
 --\$127,000 Police Firing Range Renovations as approved in Ordinance No. 4094-25

|                                    |     |            |  |         |         |
|------------------------------------|-----|------------|--|---------|---------|
| Increase M&O expenditures - CIP-1  | 162 | 5500000550 |  | 277,000 |         |
| Reduce ending fund balance - CIP-1 | 162 | 5500999490 |  |         | 277,000 |

|        | Department                      |                                     | Code | Rev | Exp     | FB        |
|--------|---------------------------------|-------------------------------------|------|-----|---------|-----------|
| NGA-15 | Emergency Medical Services Fund | Fire Training Center Project Design | 153A |     | 200,000 | (200,000) |

This amendment increases the Emergency Medical Services Fund 153 M&O expenditure budget for the Fire Training Center Project as approved by Ordinance No. 4066-25.

|                                                              |     |            |  |         |         |
|--------------------------------------------------------------|-----|------------|--|---------|---------|
| Increase M&O expenditures - Emergency Medical Services Fund  | 153 | 5600000550 |  | 200,000 |         |
| Reduce ending fund balance - Emergency Medical Services Fund | 153 | 5990000490 |  |         | 200,000 |

**2025  
Budget Adjustments  
Tally Sheet**

|        | Department | Code                 | Rev  | Exp       | FB          |
|--------|------------|----------------------|------|-----------|-------------|
| NGA-16 | CIP-3      | CIP-3 Parks Projects | 154A | 2,375,159 | (2,375,159) |

This amendment increases the CIP 3 expenditure budget for the following projects:  
 --\$15,159 Edgewater Park Renovation as approved by Ordinance No. 4089-25  
 --\$100,000 Thornton A. Sullivan Dock Repair Work as approved by Ordinance No. 4084-25  
 --\$345,000 Drew Nielsen Playground Replacement as approved by Ordinance No. 4075-25  
 --\$990,000 Parks Restroom Renovation as approved by Ordinance No. 4068-25  
 --\$575,000 Lowell Park Playground Replacement as approved by Ordinance No. 4080-25  
 --\$50,000 Forest Park Entry Driveway Repave as approved by Ordinance No. 4079-25  
 --\$300,000 Park Restrooms Access Control as approved by Ordinance No. 4081-25

|                                    |     |            |           |           |
|------------------------------------|-----|------------|-----------|-----------|
| Increase M&O expenditures - CIP-3  | 154 | 5354010550 | 2,375,159 |           |
| Reduce ending fund balance - CIP-3 | 154 | 5990000490 |           | 2,375,159 |

|        | Department        | Code                                                | Rev  | Exp        | FB         |
|--------|-------------------|-----------------------------------------------------|------|------------|------------|
| NGA-17 | Debt Service Fund | 2025 Limited Tax General Obligation Bonds, Series A | 210A | 21,535,046 | 21,535,046 |
| NGA-17 | CIP-2             | 2025 Limited Tax General Obligation Bonds, Series A | 162A | 16,796,610 | 16,796,610 |

The City issued LTGO Bonds Series A to finance the Everett Municipal Building Tenant Improvement and Edgewater Bridge Replacement projects. The bonds were sold at auction on April 22, 2025. The true interest cost (TIC) on the new bonds is 4.43%. This amendment will provide the budget authority to account for the transaction and to transfer the bond proceeds to the designated projects as authorized by Ordinance No. 4082-25

|                                                             |     |            |            |            |
|-------------------------------------------------------------|-----|------------|------------|------------|
| Increase bond principal proceeds                            | 210 | 3930281000 |            | 19,995,000 |
| Increase bond premium proceeds                              | 210 | 3920281000 |            | 1,540,046  |
| Increase bond underwriter's discount                        | 210 | 5120281890 | 483,237    |            |
| Increase bond issuance cost                                 | 210 | 5120281890 | 105,199    |            |
| Increase transfers-out Debt Service, EMB Tenant Improvement | 210 | 5120281550 | 16,796,610 |            |
| Increase transfers-out Debt Service, Edgewater Bridge       | 210 | 5120281550 | 4,150,000  |            |
| Increase transfers-in CIP-2, EMB Tenant Improvement         | 162 | 3971050000 |            | 16,796,610 |
| Increase ending fund balance, EMB Tenant Improvement        | 162 | 5500999490 | 16,796,610 |            |

|        | Department        | Code                                                | Rev  | Exp       | FB        |
|--------|-------------------|-----------------------------------------------------|------|-----------|-----------|
| NGA-18 | Debt Service Fund | 2025 Limited Tax General Obligation Bonds, Series B | 210A | 6,150,786 | 6,150,786 |

The City issued LTGO Bonds Series B to finance the Later Phase Eclipse Mill Park and Lowell Riverfront Trail Improvement projects. The bonds were sold at auction on April 22, 2025. The true interest cost (TIC) on the new bonds is 4.37%. This amendment will provide the budget authority to account for this transaction as authorized by Ordinance No. 4082-25.

|                                                 |     |            |           |           |
|-------------------------------------------------|-----|------------|-----------|-----------|
| Increase bond principal proceeds                | 210 | 3930282000 |           | 5,780,000 |
| Increase bond premium proceeds                  | 210 | 3920282000 |           | 370,786   |
| Increase bond underwriter's discount            | 210 | 5120282890 | 70,516    |           |
| Increase bond issuance cost                     | 210 | 5120282890 | 30,410    |           |
| Increase transfers-out, Eclipse Mill Park       | 210 | 5120282550 | 4,400,000 |           |
| Increase transfers-out, Lowell Riverfront Trail | 210 | 5120282550 | 1,649,860 |           |

**2025  
Budget Adjustments  
Tally Sheet**

|        | Department            |                                | Code | Rev     | Exp | FB      |
|--------|-----------------------|--------------------------------|------|---------|-----|---------|
| NGA-19 | CIP-4                 | Adjustment to Reserve Balances | 162A | 213,873 |     | 213,873 |
| NGA-19 | Cum Res/Real Prop Acq | Adjustment to Reserve Balances | 145A | 261,166 |     | 261,166 |

This amendment increases the beginning balances for both CIP-4 and Cumulative Reserve for Real Property Acquisition funds. The 2025 beginning balances are higher than originally estimated in the adopted budget. This adjustment ensures the funds maintain positive ending balances.

|                                                                                             |     |               |         |         |
|---------------------------------------------------------------------------------------------|-----|---------------|---------|---------|
| Increase beginning fund balance - CIP-4                                                     | 162 | 3080062000    |         | 213,873 |
| Increase ending fund balance - CIP-4                                                        | 162 | 5620999490    | 213,873 |         |
| Increase beginning fund balance - Cumulative Reserve for Real Property Acquisition Fund 145 | 145 | 3080000000    |         | 261,166 |
| Increase ending fund balance - Cumulative Reserve for Real Property Acquisition Fund 145    | 145 | 5980000000999 | 261,166 |         |

|        | Department       |                                     | Code | Rev     | Exp     | FB |
|--------|------------------|-------------------------------------|------|---------|---------|----|
| NGA-20 | Fund for Animals | Animal Reserve Grants and Donations | 151A | 115,903 | 115,903 |    |

This amendment proposes to increase Fund for Animals expenditure budget for the following donations received and unspent in 2024 and 2025:  
 --\$53,903 ASPCA Behavior Grant  
 --\$20,000 Petco Love Grant  
 --\$25,000 Best Friends Animal Society  
 --\$17,000 in Stripe credit card transaction fees for online donations.

|                                                        |     |            |        |         |
|--------------------------------------------------------|-----|------------|--------|---------|
| Increase beginning fund balance - Fund for Animals 151 | 151 | 3080000000 |        | 12,500  |
| Increase donation - Fund for Animals 151               | 151 | 3670000000 |        | 103,403 |
| Increase M&O expenditures - Fund for Animals 151       | 151 | 5010000410 | 63,903 |         |
| Increase M&O expenditures - Fund for Animals 151       | 151 | 5010000350 | 10,000 |         |
| Increase M&O expenditures - Fund for Animals 151       | 151 | 5010000494 | 17,000 |         |
| Increase M&O expenditures - Fund for Animals 151       | 151 | 5010000550 | 25,000 |         |

|        | Department                     |                          | Code | Rev   | Exp   | FB |
|--------|--------------------------------|--------------------------|------|-------|-------|----|
| NGA-21 | Cumulative Reserve for Library | Library Reserve Donation | 152A | 5,000 | 5,000 |    |

The Library received \$5,000 donation from the Everett Woman's Book Club in 2025. This amendment increases the Library Reserve Fund's expenditure budget to utilize the revenue.

|                                     |     |            |       |       |
|-------------------------------------|-----|------------|-------|-------|
| Increase donation revenue - Library | 152 | 3670000071 |       | 5,000 |
| Increase M&O expenditures - Library | 152 | 5710000494 | 5,000 |       |

|        | Department              |                               | Code | Rev       | Exp       | FB |
|--------|-------------------------|-------------------------------|------|-----------|-----------|----|
| NGA-22 | Health Benefits Reserve | Health Benefits Cash Reserves | 508A | 1,535,580 | 1,535,580 |    |

This amendment re-balances cash reserves between the HMA Legacy PPO and the HMA CDHP medical plans. Cash reserves are allocated to the two medical plans proportional to their participation.

|                                  |     |            |           |           |
|----------------------------------|-----|------------|-----------|-----------|
| Increase CDHP Transfer In        | 508 | 3970000200 |           | 1,535,580 |
| Increase HMA Legacy Transfer Out | 508 | 5170000550 | 1,535,580 |           |

**Project title:** An Ordinance creating a special improvement project entitled “North Broadway Pedestrian Bridge” Fund 303, Program 133, to accumulate all costs for the improvement.

**Council Bill #**

CB 2508-48

**Agenda dates requested:**

Briefing

Proposed action 9/10/25

2<sup>nd</sup> Reading 9/17/25

Consent

Action 9/24/25

Ordinance X

Public hearing

Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

Proposed Ordinance

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Tom Hood

**Phone number:**

(425) 257-8809

**Email:**

thood@everettwa.gov

**Initialed by:**

RLS

Department head

Administration

Council President

**Project:** North Broadway Pedestrian Bridge

**Partner/Supplier:** WA State Department of Transportation (WSDOT)

**Location:** North Broadway north of 10th Street

**Preceding action:** N/A

**Fund:** Fund 303 – Public Works Improvement Projects

**Fiscal summary statement:**

The City was awarded a Move Ahead Washington (MAWA) grant, supported through the Washington’s Climate Commitment Act, totaling \$12,900,000. Proceeds from the grant become available at each biennium, with the first proceeds available in 2025.

The programmed available funding for design of the project is \$2,500,050. The funding sources for this project will be as follows:

|             |             |
|-------------|-------------|
| MAWA Grant  | \$2,500,050 |
| Total Funds | \$2,500,050 |

This ordinance will provide funding authorization for the design phase of the project. The department will bring a subsequent ordinance that will include construction funding for Council consideration when the remainder of the grant becomes available at the next biennium.

**Project summary statement:**

The City is partnering with Everett Community College (EvCC), and serving as the Certification Acceptance (CA) agency for the project

This project will build a pedestrian bridge over North Broadway that would connect EvCC and Washington State University Everett (WSU Everett). This bridge will enhance pedestrian safety by decreasing the number of pedestrians crossing North Broadway and allow for crossings to occur without interacting with traffic, and accessibility while serving as a critical link between campus facilities.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance creating a Special Improvement Project entitled “North Broadway Pedestrian Bridge” Fund 303, Program 133, to accumulate all costs for the improvement.



**ORDINANCE NO. \_\_\_\_\_**

**An ORDINANCE creating a special improvement project entitled “North Broadway Pedestrian Bridge” Fund 303, Program 133, to accumulate all costs for the improvement.**

**WHEREAS,**

- A.** The City of Everett is committed to a comprehensive bridge construction, maintenance, and safety program.
- B.** The City of Everett has identified the need and obtained funds to construct a bridge at North Broadway, connecting Everett Community College and Washington State University – Everett.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special improvement project is hereby established as Fund 303, Program 133, entitled “North Broadway Pedestrian Bridge” to accumulate all costs for the improvement. Authorization is hereby given to accumulate costs and distribute payments for the improvement project.

**Section 3.** Authorization is hereby granted for the “Public Works Director” or “City Engineer” under direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the actions authorized in this ordinance.

**Section 4.** The sum of \$2,500,050 is hereby appropriated to Fund 303, Program 133, “North Broadway Pedestrian Bridge” as follows:

|           |                             |                    |
|-----------|-----------------------------|--------------------|
| <b>A.</b> | Estimated Design Costs      | \$2,500,050        |
| <b>B.</b> | Source of Funds             |                    |
|           | Move Ahead Washington Grant | <u>\$2,500,050</u> |
|           | Total Funds                 | \$2,500,050        |

**Section 5.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 6.** The City Council hereby declares that should any section, paragraph, sentence, clause, or

phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 7.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

**Section 8.** It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

---

Cassie Franklin, Mayor

ATTEST:

---

Marista Jorve, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_



**Project title:** Briefing on the Vision Zero Everett Plan, our comprehensive safety action plan with a goal to significantly reduce traffic fatalities and serious injuries in the City among all road users by 2050.

**Council Bill #**

**Agenda dates requested:**

Briefing 9/10/25  
 Proposed action  
 Consent  
 Action  
 Ordinance  
 Public hearing  
 Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

X Yes No

**Attachments:**

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Corey Hert

**Phone number:**

425-257-8887

**Email:**

CHert@everettwa.gov

**Initialed by:**

RLS

Department head

Administration

Council President

**Project:** Vision Zero Everett

**Partner/Supplier:** Subrecipient of SS4A grant by agreement with Puget Sound Regional Council

**Location:** Citywide

**Preceding action:** [November 8, 2023](#) - Authorized the Mayor to sign the Safe Streets for All (SS4A) Safety Action Plan grant agreement with the Puget Sound Regional Council.  
[January 22, 2025](#) – Resolution declaring the City of Everett’s commitment to significantly reduce traffic fatalities and serious injuries in the city among all road users by 2050

**Fund:** 024 – Engineering and Public Services

**Fiscal summary statement:**

Funding for the Safety Action Plan is a \$788,363 Federal grant award and local matching funds of \$197,090 from Fund 024 – Engineering and Public Services for a total programmed available funding of \$985,453.

**Project summary statement:**

The City of Everett has developed Vision Zero Everett, a comprehensive safety action plan in accordance with the requirements of the US Department of Transportation’s (USDOT) Safe Streets and Roads for All (SS4A) program. This focus of the safety action plan is to reduce and eventually eliminate roadway fatalities and serious injuries by the year 2050. The plan presents analyzes safety needs, identifies high risk and high priority locations, and outlines proven strategies to address serious and fatal crashes on our transportation system.

The city traffic engineer will brief council on the draft plan to work toward an eventual goal of zero roadway fatalities and serious injuries. This briefing will initiate a second public comment period to inform the final plan.

**Recommendation (exact action requested of Council):**

None.

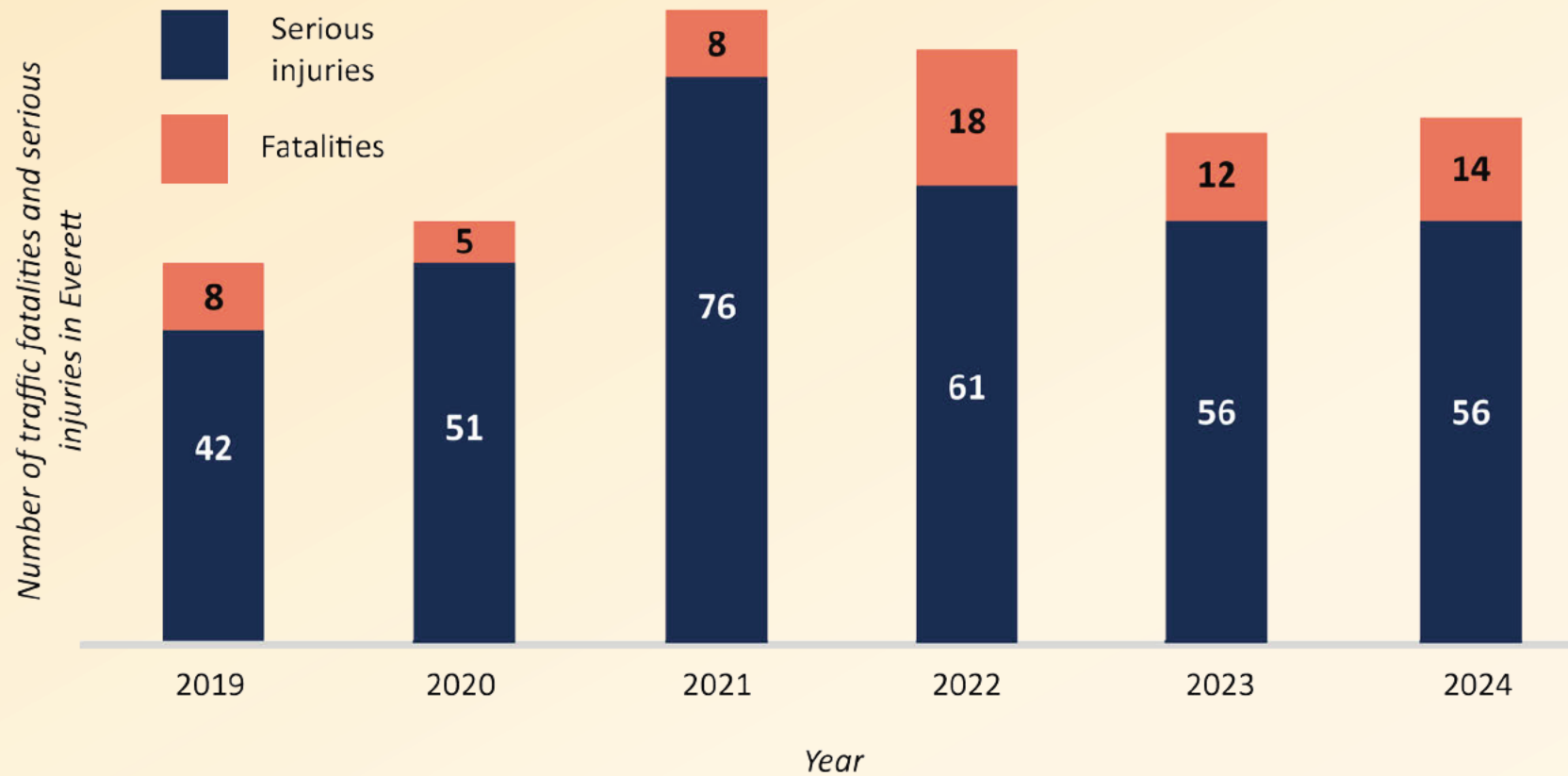
# VISION ZERO EVERETT

A blueprint for transportation safety

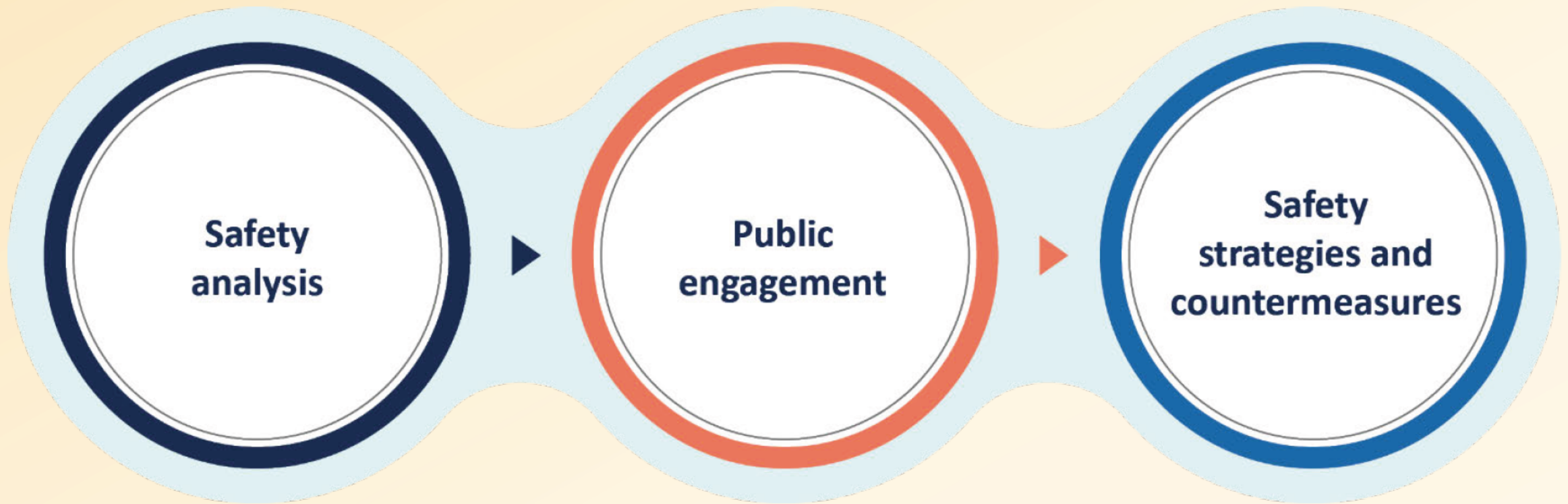
Everett City Council meeting

September 10, 2025

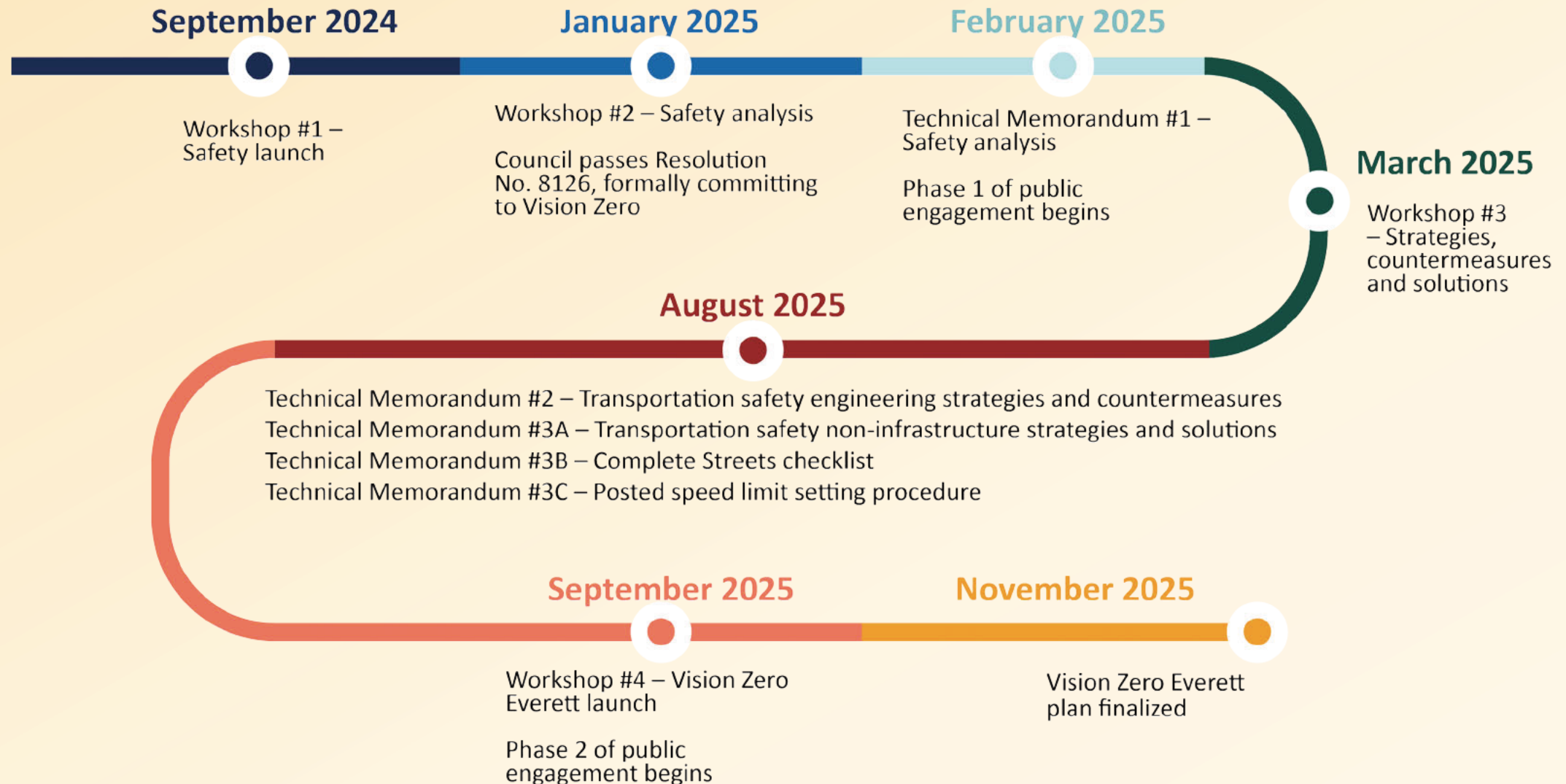
# Why Vision Zero Everett?



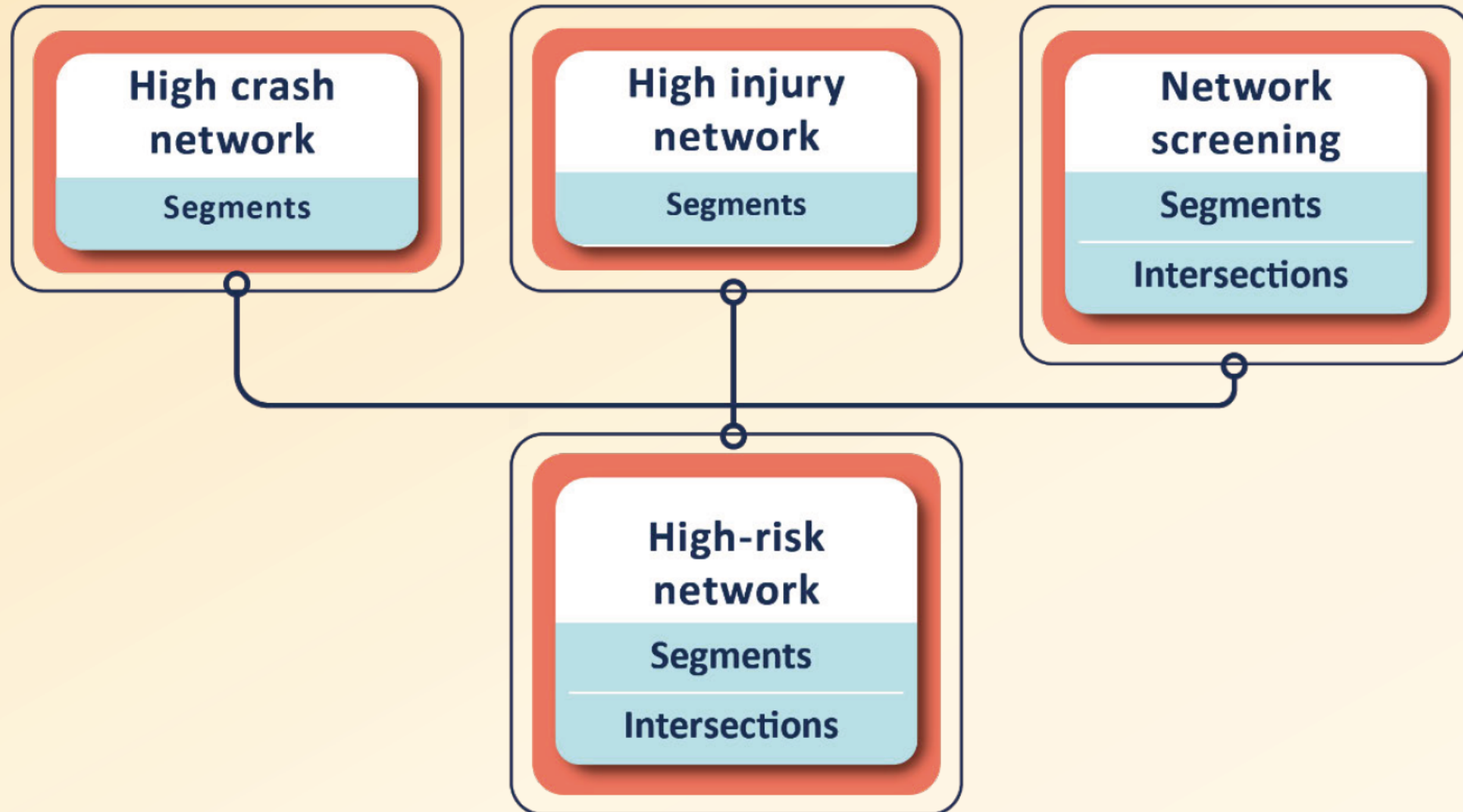
# Development process



# Development process



# Safety analysis



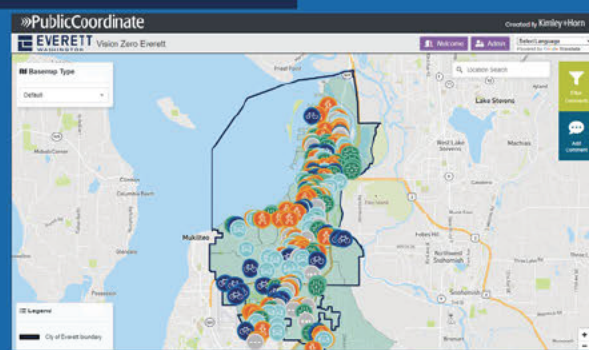
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| 16             | Walnut Street          | at                    | 16th Street                          |





# Public engagement

## Online interactive mapping tool



## Online survey

**VISION ZERO EVERETT**

A blueprint for transportation safety

**Vision Zero Everett**

Please answer these questions to help us better understand who we're reaching.

1. Do you live, work or travel in Everett? Please select all that apply.

## Community gatherings



## Neighborhood Association meetings



## Multi-language mailer





# Public engagement – key takeaways

## Safety concerns for people walking and rolling



*"Crossing the street here doesn't feel safe!"*

*"The road has no sidewalks and kids use the road to walk to school."*

*"Too many cars are not watching for pedestrians."*

## Speeding



*"There have been so many accidents that could have been avoided if people would slow down."*

*"Someone is going to get killed here eventually as the result of speeding."*

## Need for increased enforcement



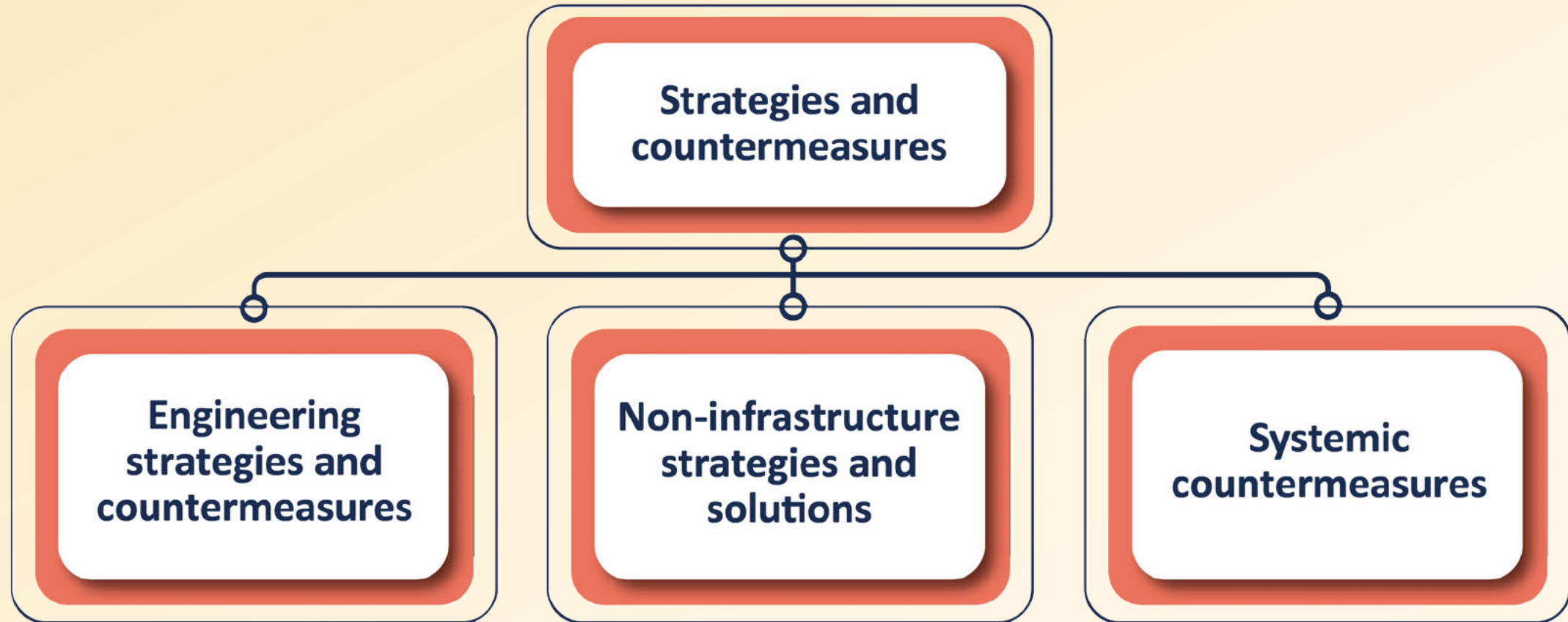
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*"Would like to see a DUI campaign."*



# Safety strategies and countermeasures



# Safety strategies and countermeasures

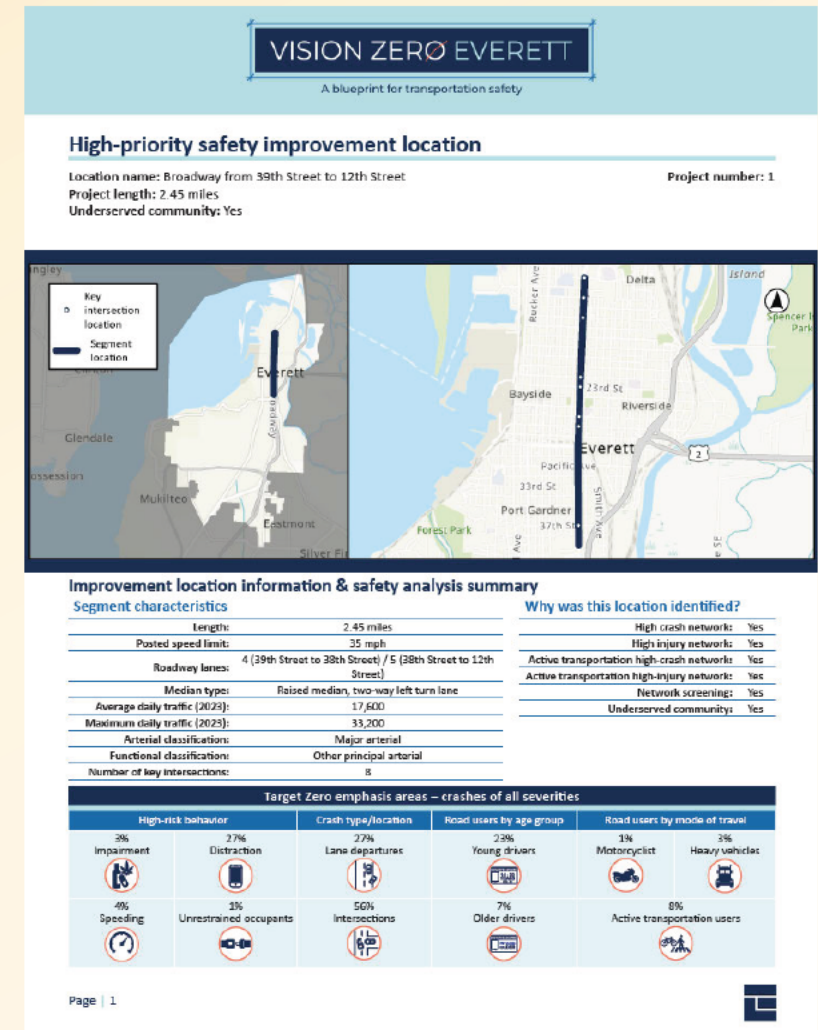
## Safe System Approach



# Safety strategies and countermeasures

## *Engineering strategies and countermeasures*

- Project concepts for each of the 16 high-priority project locations.
  - Project identification
  - Safety analysis data
  - Description of strategies and countermeasures
  - Cost estimates





# Safety strategies and countermeasures

## VISION ZERO EVERETT

A blueprint for transportation safety

Project number: 1

### Project Description

#### Broadway from 39th Street to 12th Street

Broadway from 39th Street to 12th Street has been identified as a corridor in need of safety improvements, based on the safety analysis and 24 comments from the interactive map and survey. Most comments focused on intersection and crossing safety, with specific concerns about conflicts between turning vehicles and pedestrians. Suggestions included protected left turns, updated signal timing, bicycle signals and leading pedestrian intervals to improve visibility and safety at intersections.

A significant number of comments addressed midblock crossings where no crosswalk exists, highlighting a strong demand for safer and more frequent pedestrian crossings.

Recommended countermeasures include:

- Curb extensions, striped stop bars and marked crosswalks to increase crossing visibility and reduce crossing distances.
- At signalized intersections: leading pedestrian intervals, enhanced lighting and updated clearance intervals to improve pedestrian visibility and promote safe traffic flow.

#### Opinion of probable project cost

| Improvement                                                             | Quantity | Unit         | Unit Price  | Item Cost   |
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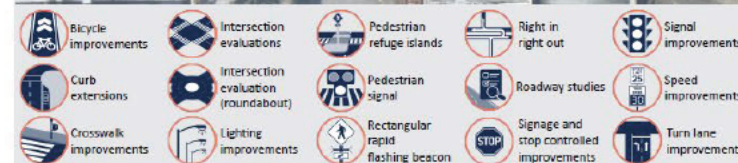
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|                               |             |
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| Material costs:               | \$5,105,400 |
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### Broadway from 39th Street to 12th Street

Project number: 1



#### Improvements Notes

1. Consider parking restrictions where frequent crashes with parked vehicles occur, particularly near 37th St, 38th St and Hewitt Ave.
2. Conduct a lighting assessment along the entire corridor.
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4. Install a signalized pedestrian crossing or refuge island at transit stops or where gaps between crossings exceed 1,000 feet.
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# Safety strategies and countermeasures

## ***Non-infrastructure strategies and solutions***

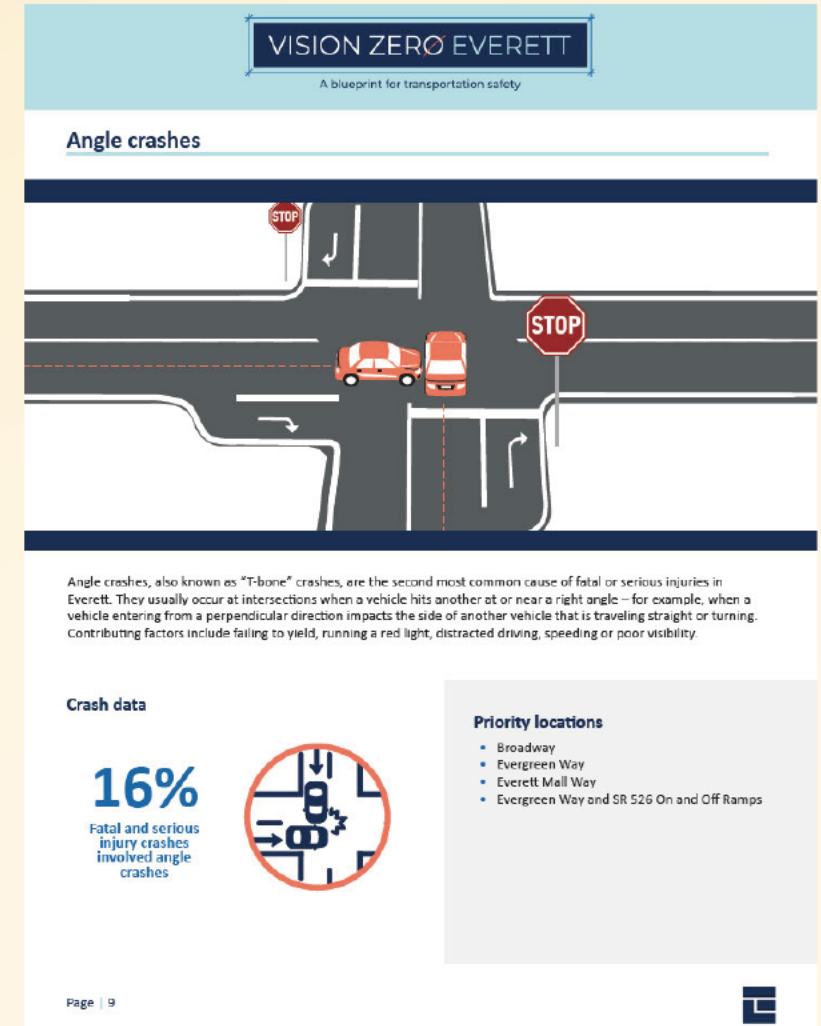
- Technical memorandum #3A – Transportation safety non-infrastructure strategies and solutions
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# Safety strategies and countermeasures

## *Systemic countermeasures*

- Address top fatal and serious injury crash types.
  - Active transportation
  - Intersection related
  - Speeding
- Infrastructure and non-infrastructure countermeasures
- Cost ranges





**1** Prioritize people walking and rolling

**2** Foster a safety-first community

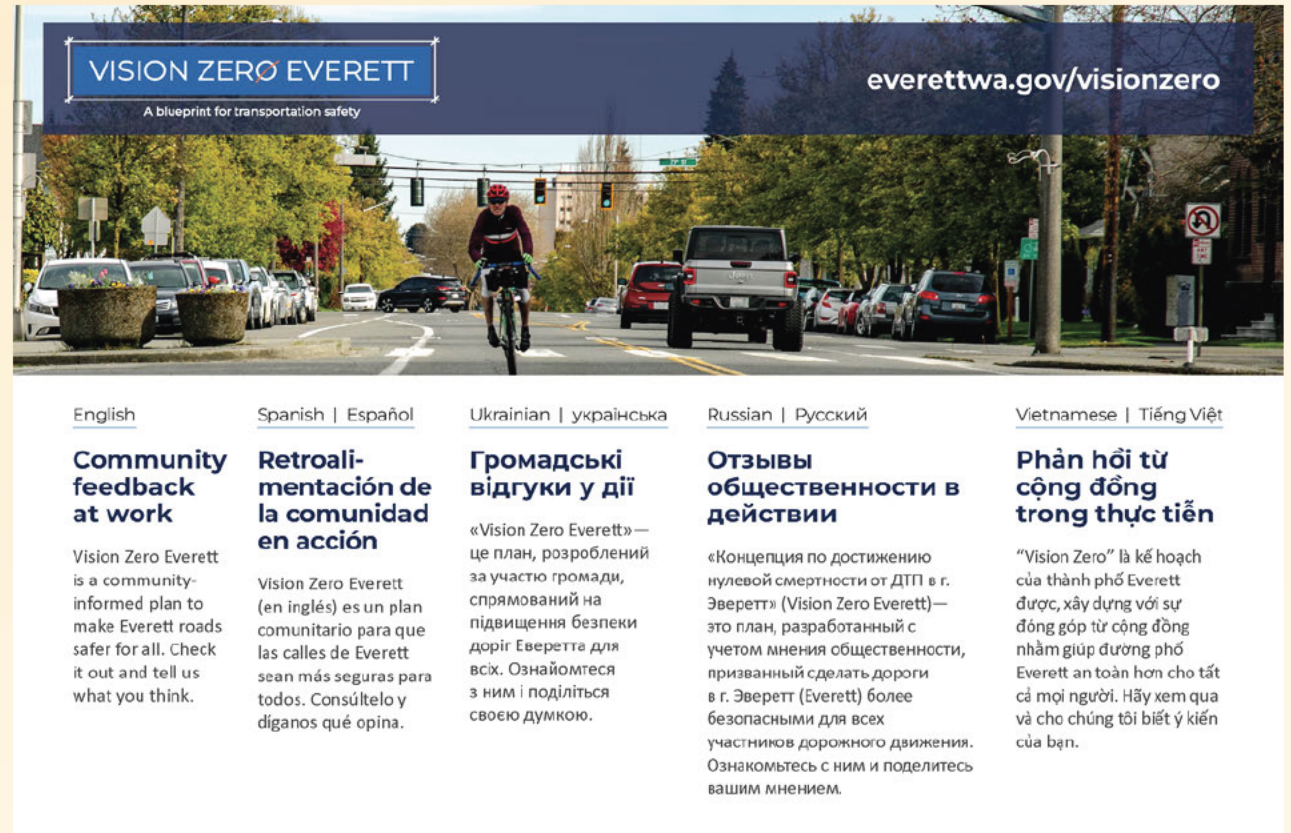
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# What's next

- Workshop #4 – Vision Zero Everett Workshop
  - Thursday, September 11
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  - November 2025





# VISION ZERO EVERETT

A blueprint for  
transportation safety

# Thank you!

# VISION ZERO EVERETT

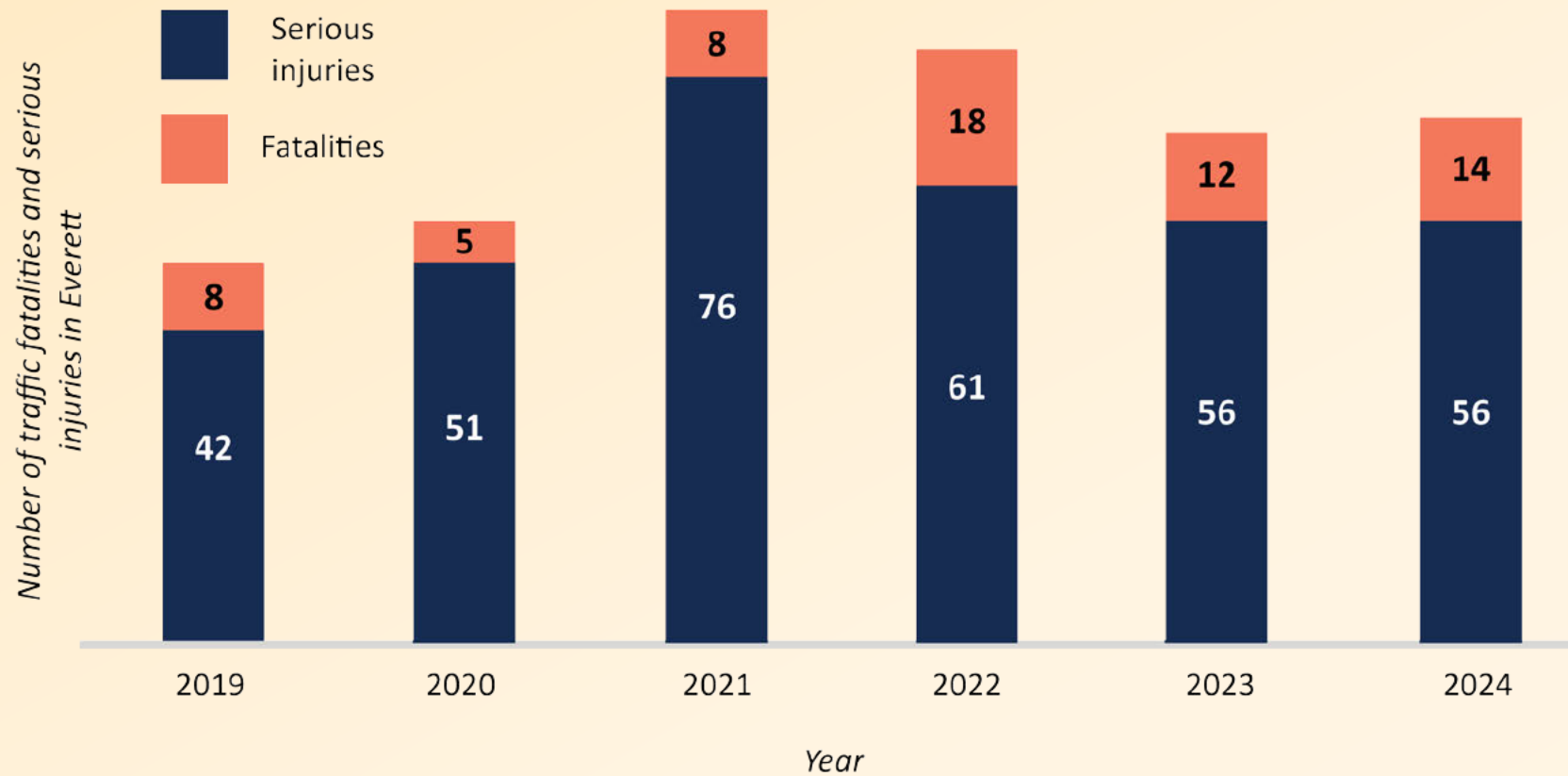
A blueprint for transportation safety

Everett City Council meeting

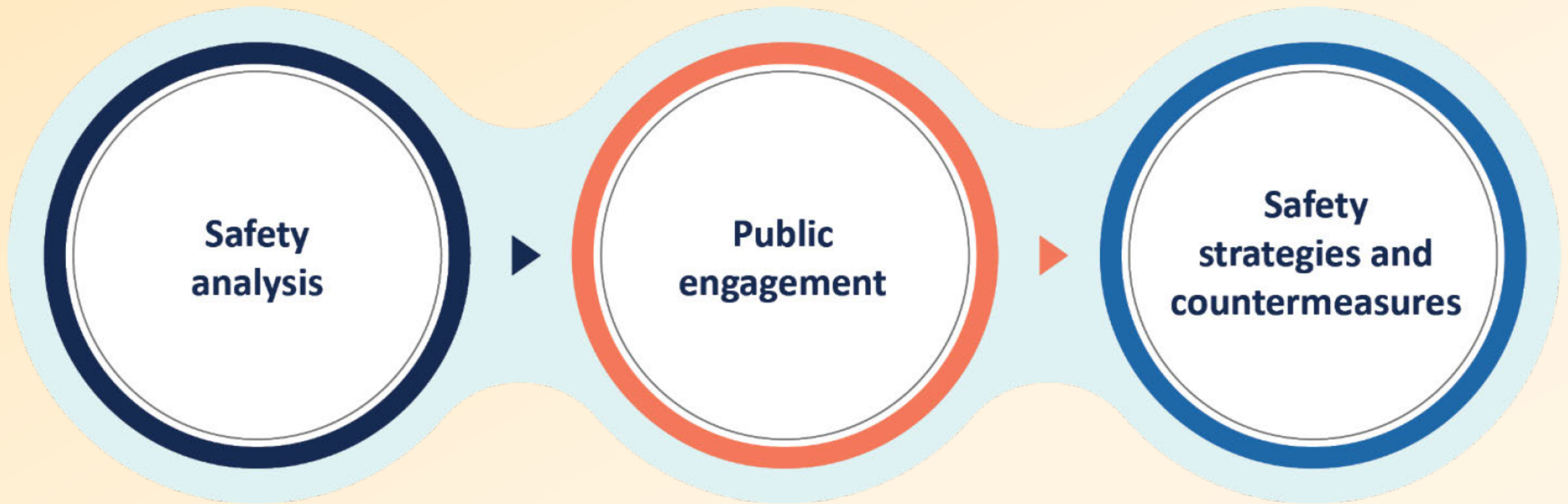
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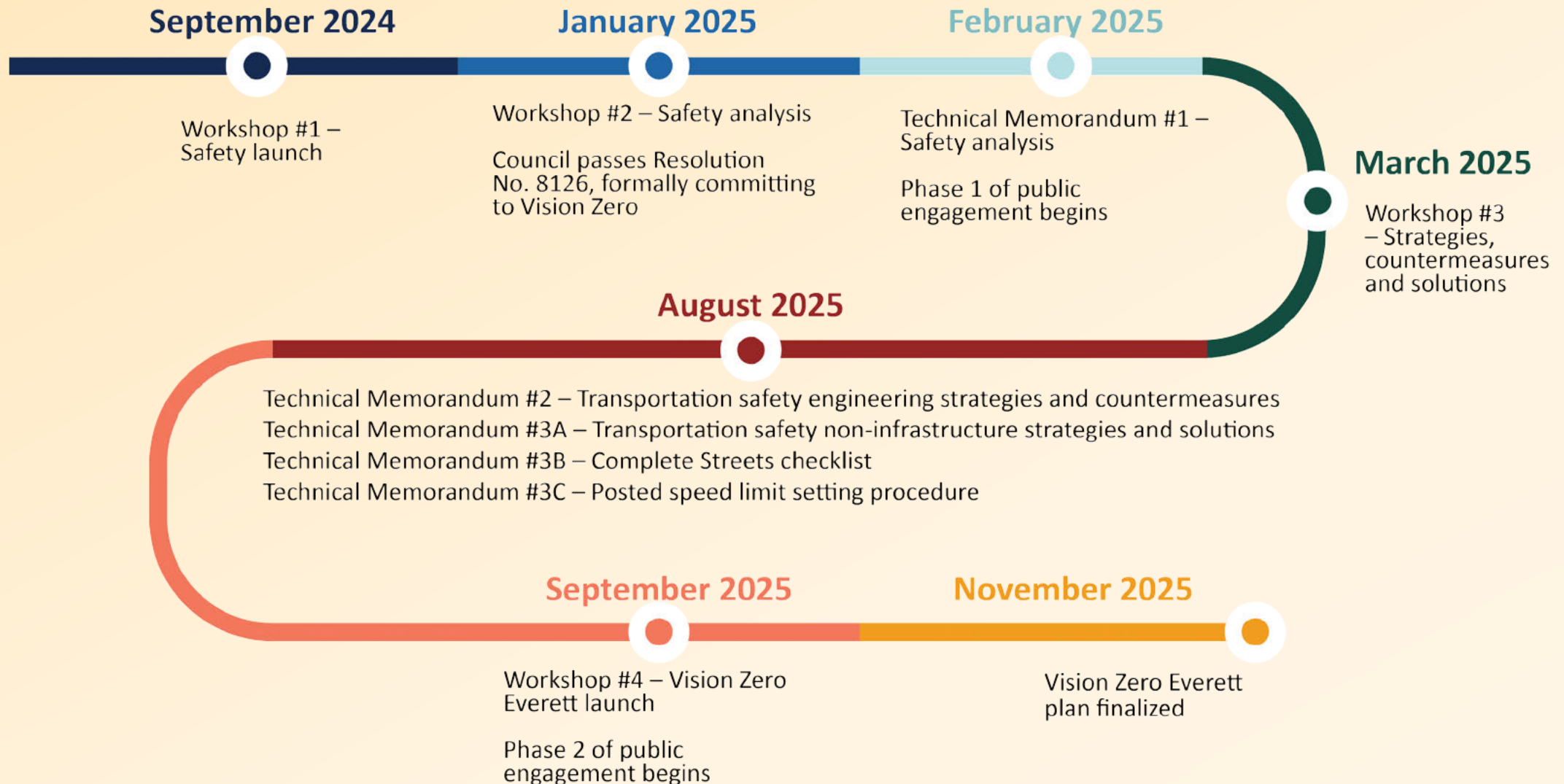


# Development process



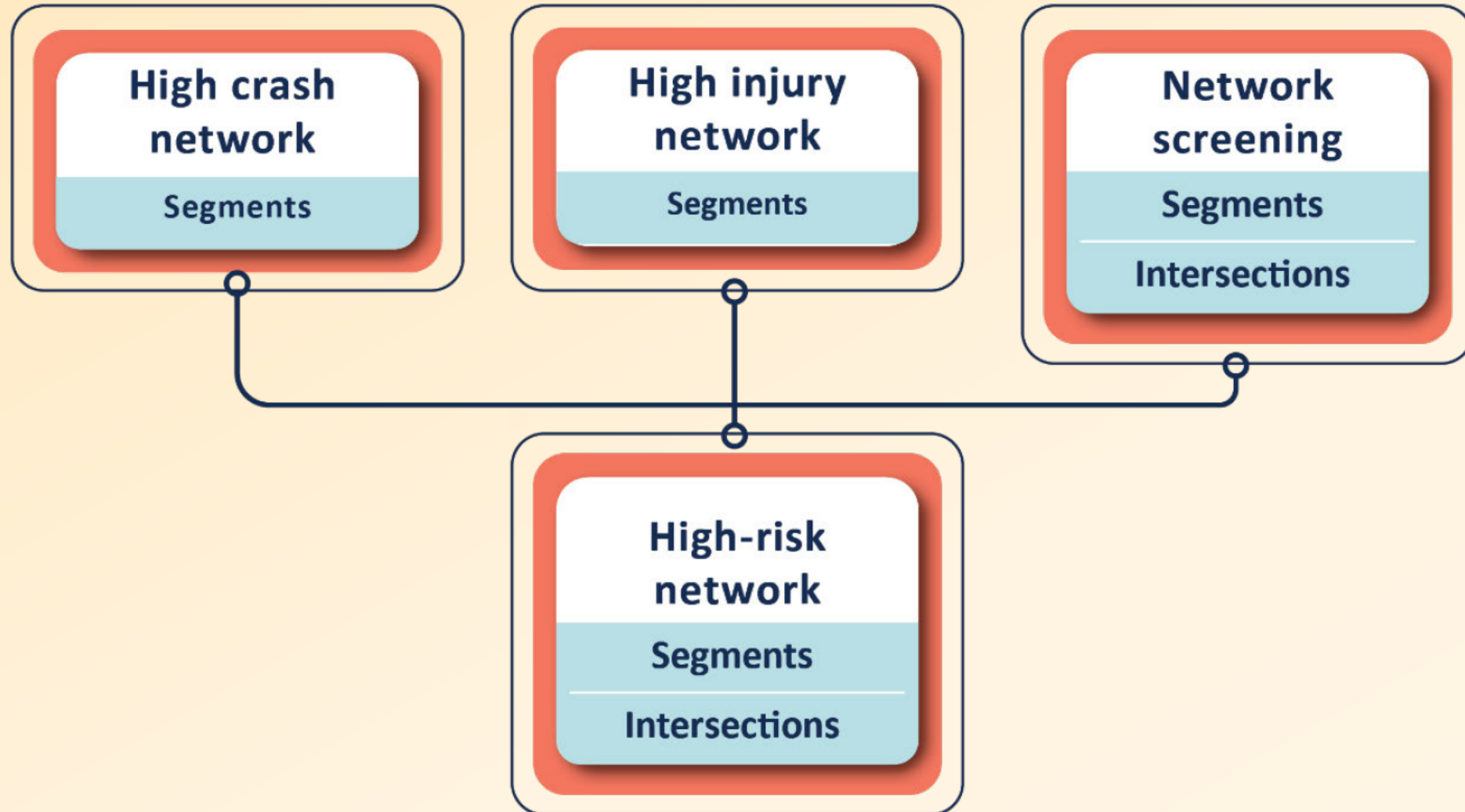


# Development process





# Safety analysis

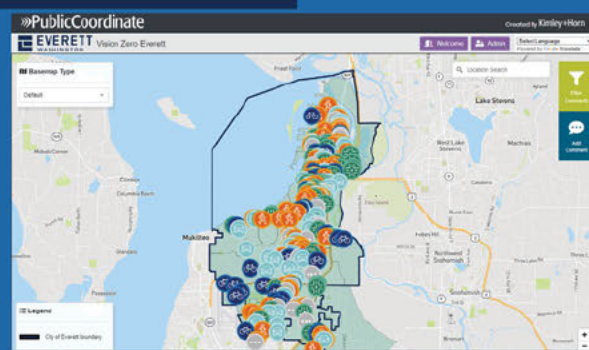


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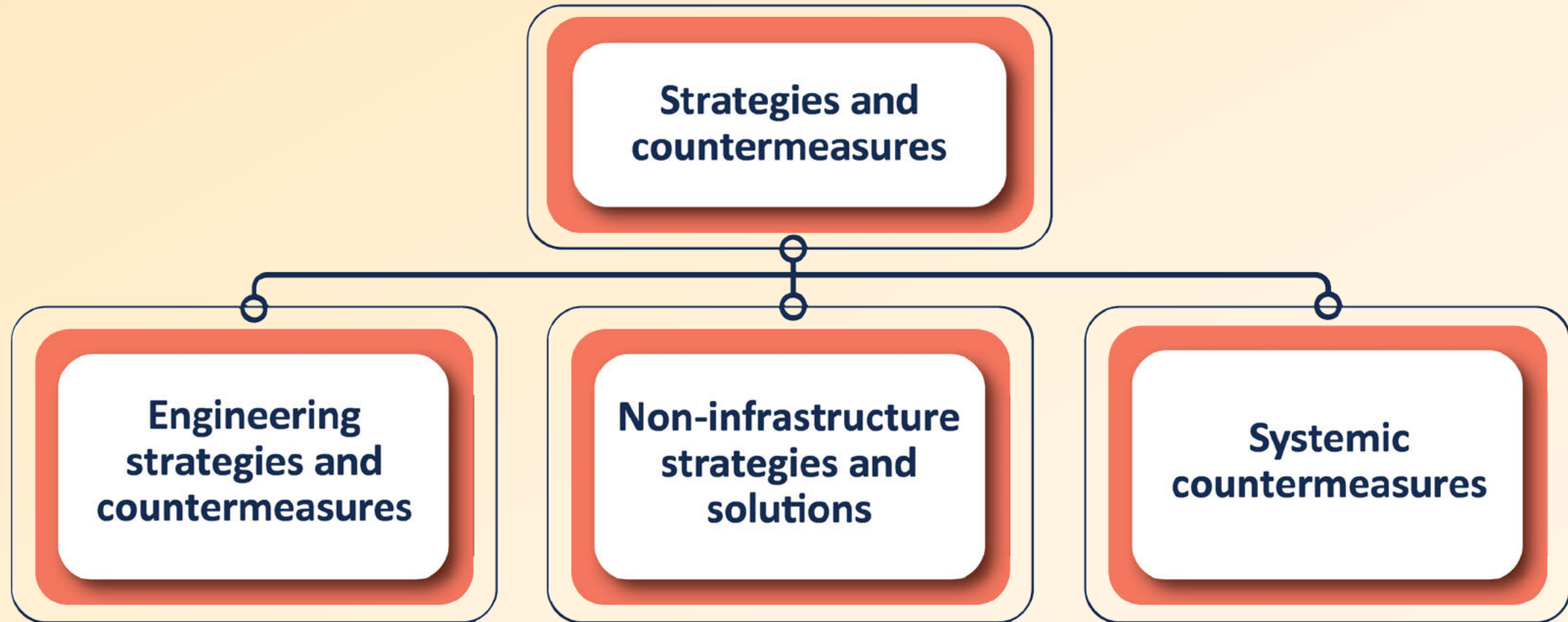
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# Safety strategies and countermeasures





# Safety strategies and countermeasures

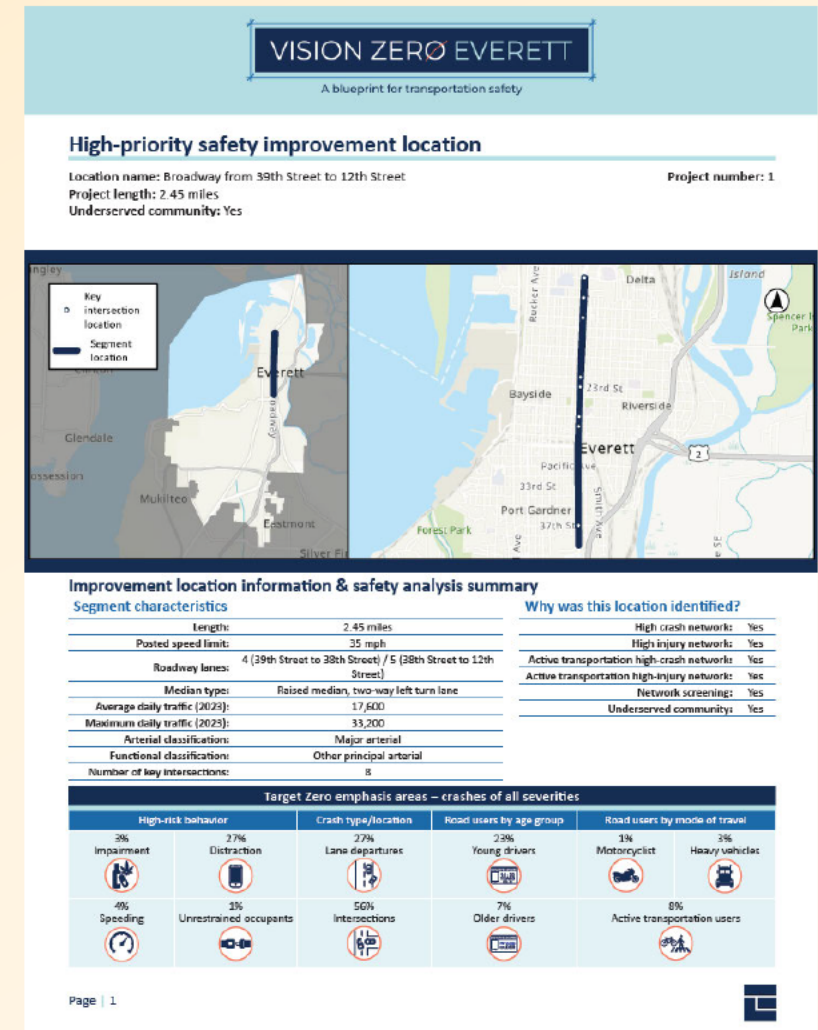
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A blueprint for transportation safety

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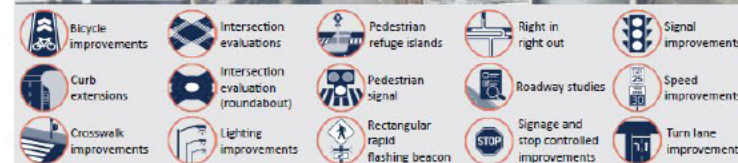
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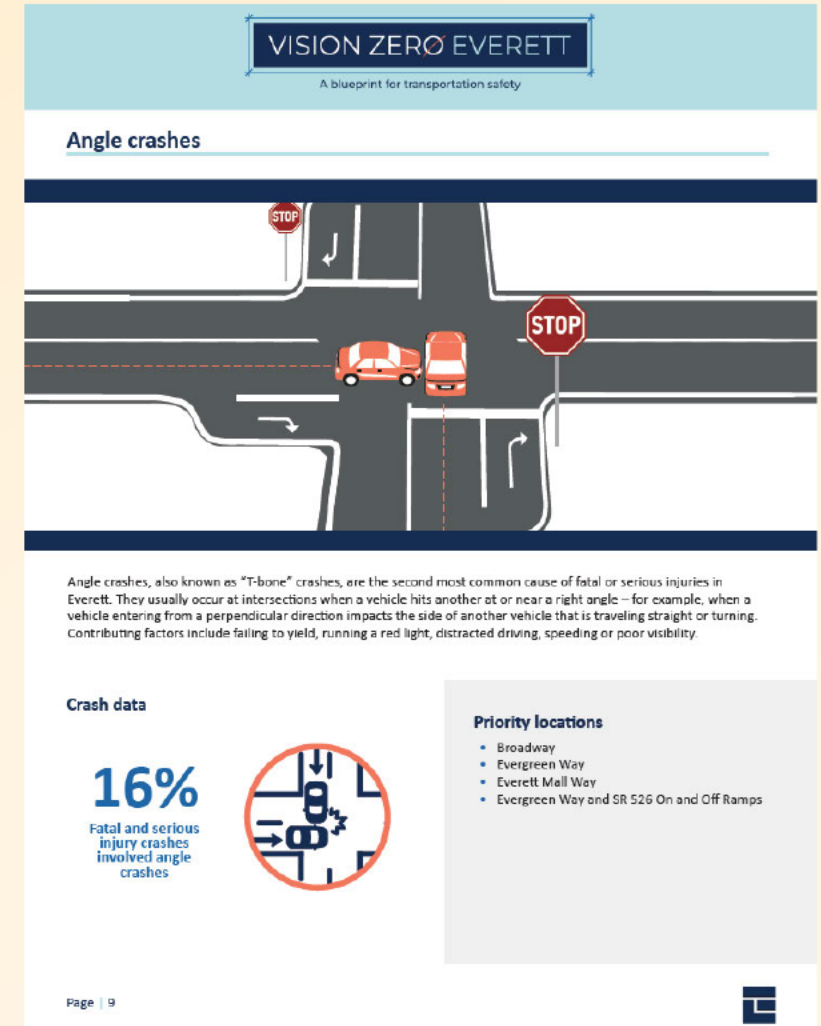
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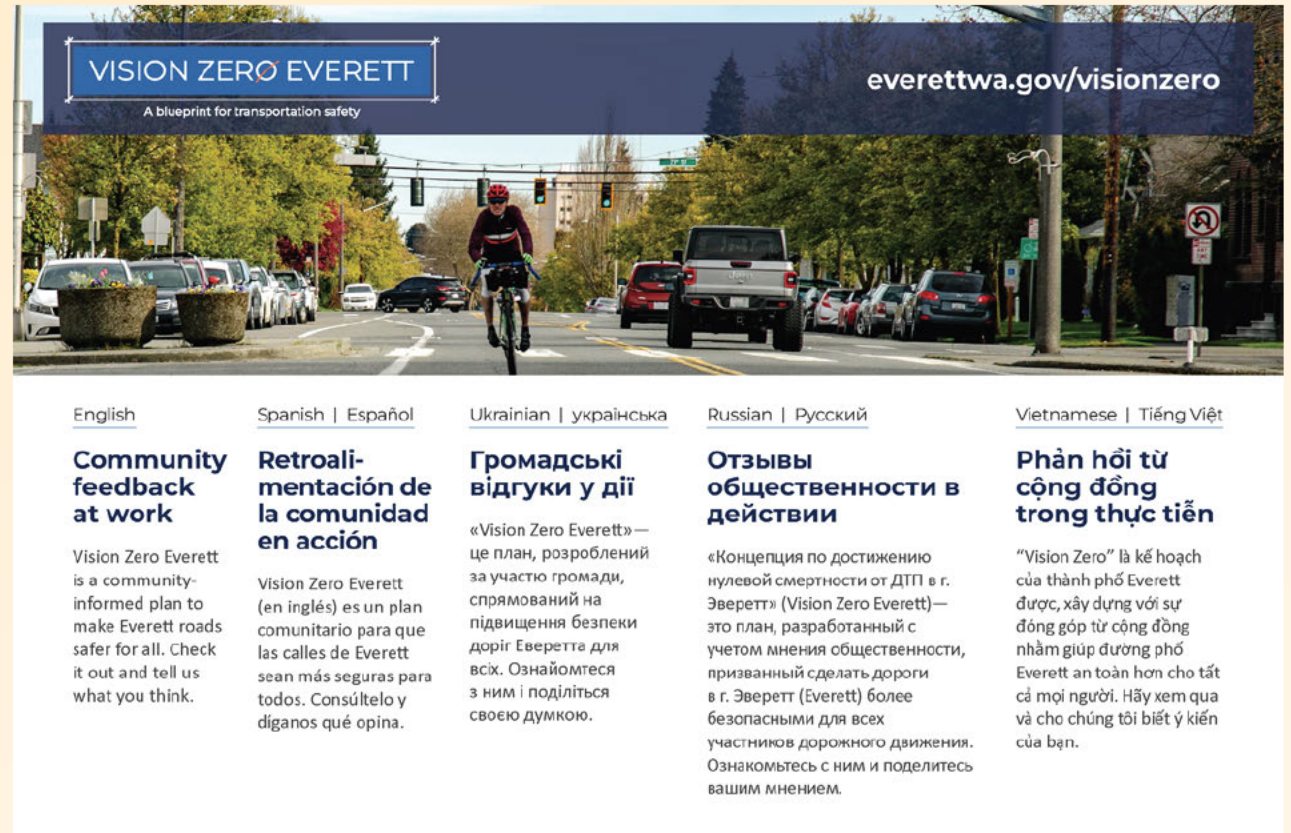
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  - Thursday, September 11
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- Final Report
  - November 2025



**VISION ZERO EVERETT**  
A blueprint for transportation safety  
[everettwa.gov/visionzero](https://everettwa.gov/visionzero)

**English**  
**Community feedback at work**  
Vision Zero Everett is a community-informed plan to make Everett roads safer for all. Check it out and tell us what you think.

**Spanish | Español**  
**Retroalimentación de la comunidad en acción**  
Vision Zero Everett (en inglés) es un plan comunitario para que las calles de Everett sean más seguras para todos. Consúltelo y díganos qué opina.

**Ukrainian | українська**  
**Громадські відгуки у дії**  
«Vision Zero Everett» — це план, розроблений за участю громади, спрямований на підвищення безпеки доріг Еверетта для всіх. Ознайомтеся з ним і поділіться своєю думкою.

**Russian | Русский**  
**Отзывы общественности в действии**  
«Концепция по достижению нулевой смертности от ДТП в г. Эверетт» (Vision Zero Everett) — это план, разработанный с учетом мнения общественности, призванный сделать дороги в г. Эверетт (Everett) более безопасными для всех участников дорожного движения. Ознакомьтесь с ним и поделитесь вашим мнением.

**Vietnamese | Tiếng Việt**  
**Phản hồi từ cộng đồng trong thực tiễn**  
“Vision Zero” là kế hoạch của thành phố Everett được xây dựng với sự đóng góp từ cộng đồng nhằm giúp đường phố Everett an toàn hơn cho tất cả mọi người. Hãy xem qua và cho chúng tôi biết ý kiến của bạn.





# VISION ZERO EVERETT

A blueprint for  
transportation safety

# Thank you!



## EVERETT CITY COUNCIL Public Comment Form

Thank you for being here today. Please fill out this form to speak at the council meeting.

**State your name and city of residence when you begin speaking.** Each person is asked to limit comments to three minutes. This allows everyone a fair opportunity to speak. Return this form to the council administrator before the meeting begins.

The following comments are not allowed:

- Comments on any kind of campaigning, whether for or against ballot measures or candidates running for office
- Comments focused on personal matters that are unrelated to City business

You can also submit a comment and attend meetings online at [everettwa.gov/city council](http://everettwa.gov/city-council). Click on "Council meeting public comment sign up form." This must be done at least 30 minutes prior to the meeting. Additional instructions are available on the web page.

*City staff may wish to contact you for follow up, therefore, your contact information is appreciated.*

DATE: 09/10/25

NAME (required): MRS CORLONDA FELICIA HAYES BYRD

CITY (required): USA ZIP (required): all over

EMAIL (optional): America PHONE (optional): look w/ RTT

DISTRICT (circle one): 1 2 3 4 5 Not sure Don't live in city POLICE DEPT

Is your topic on today's agenda?

☐ YES – the comment period will follow the agenda item

AGENDA ITEM #: \_\_\_\_\_

☐ NO – speak during general public comment, topic you would like to speak on: After seeking safe parking/shelter

I WAS ARRESTED PROFILED

TRESPASS ABUSE BY ALL PROGRAMS  
AND A CRIMINAL

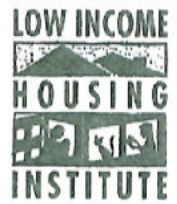
Public Comment forms are public records and are subject to disclosure pursuant to the Public Records Act (RCW 42.56) and may be posted online with City archived records.

was told by the order of Mayor  
city council chief





**RENTAL PRE-APPLICATION FOR PATSY SURH PLACE**  
FAX TO: (253) 625-7271 OR EMAIL TO: PATSY.SURH@LIHI.ORG



Name: Corlonda Felicia Hayes Byrd

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Unit Size: ☐ Studio ☒ 1 Bedroom

|   | Household Member Name<br>(include yourself and every<br>person to live in the unit) | Date of<br>Birth | Monthly<br>Gross<br>Income | Source of Income<br>(Employment, ABD,<br>SSI, etc.) | Student<br>Y or N |
|---|-------------------------------------------------------------------------------------|------------------|----------------------------|-----------------------------------------------------|-------------------|
| 1 | Corlonda Felicia Hayes Byrd                                                         |                  |                            | SSI                                                 | N                 |
| 2 |                                                                                     |                  |                            |                                                     |                   |
| 3 |                                                                                     |                  |                            |                                                     |                   |

1. Have you ever lived in a building owned or managed by LIHI? ☐ Yes ☒ No  
If Yes, which building and when? \_\_\_\_\_
2. We welcome Section 8 vouchers. Do you have a Section 8 Voucher or similar  
(Shelter Plus Care, HEN, HOPWA, VASH, etc.)? ☐ Yes ☒ No
3. Have you or anyone in your household been evicted in the last three years?  
☐ Yes ☒ No
4. Do you owe money to your current or prior landlord? ☐ Yes ☒ No
5. Does anyone in your household request a wheelchair accessible unit, sight or audio  
assistive devices in the unit, or other accessible features? ☐ Yes ☒ No  
If yes, please list your request: \_\_\_\_\_
6. Are you currently homeless, staying in a shelter or temporary housing, or without  
housing? ☒ Yes ☐ No
7. Are you or a member of your household at least 55 years old? ☒ Yes ☐ No

Qualified applicants will be contacted in order of receipt. Falsifying, manipulating, intentionally  
deceiving or otherwise purposefully omitting information during the application process may disqualify  
you from receiving housing. For more information, see "Application Procedure" form.

MC2H Byrd  
Signature

06/30/25  
Date

Received by \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Patsy Surh Place**

3740 South G Street  
Tacoma, WA 98418  
Email: patsy.surh@lihi.org  
Fax: (253) 625-7271

**Application Procedures for Patsy Surh Place**  
**Move-In starts May 2025**

**Studio and One Bedroom Apartment Homes for Seniors (55+)**

Patsy Surh Place is LIHI's newest property in the Lincoln International District of Tacoma. Be a part of an exciting new senior community! Patsy Surh Place consists of 77 new Studio and One Bedroom affordable apartments. The apartment homes are available to those earning 30% & 50% median. Select units at Patsy Surh Place include subsidy. Select furnished homes are reserved for homeless households. We gladly accept Section 8 or similar vouchers for non-subsidized units. Rental rates and income criteria are below.

| <b>Unit Type</b>                       | <b>Rent</b>             | <b>Minimum Monthly Gross Household Income</b><br><i>Must Make At Least 2.5 x Monthly Rent</i> | <b>Minimum Qualifying Annual Gross Income</b> | <b>Maximum Allowable Annual Gross Income</b><br><i>(Depending Upon Household Size)</i> |
|----------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------|
| Studio – 30% AMI<br>Homeless Household | 30% of household income | \$0                                                                                           | \$0                                           | \$24,330 (1 person)<br>\$27,810 (2 persons)                                            |
| Studio – 30% AMI                       | \$566                   | \$1,415                                                                                       | \$16,980                                      | \$24,330 (1 person)<br>\$27,810 (2 persons)                                            |
| Studio – 50% AMI                       | \$971                   | \$2,428                                                                                       | \$29,136                                      | \$40,550 (1 person)<br>\$46,350 (2 persons)                                            |
| 1 Bedroom – 50% AMI                    | \$1,041                 | \$2,603                                                                                       | \$31,236                                      | \$40,550 (1 person)<br>\$46,350 (2 persons)<br>\$52,150 (3 persons)                    |

**Eligibility Requirements:**

- Current, government issued Photo ID including date of birth (must provide physical ID for review within 48 hours of application)
- Current Social Security Card (must provide physical ID for review within 48 hours of application)
- Income documents – 2025 Social Security Award Letter, Current Benefits Letter (DSHS, VA, pension, etc.), 2 months of consecutive, most recent pay statements, etc.
- Asset documents – Checking account/Savings account statements, etc.
- Consent to Background Check
- Individuals must income qualify at time of application

Interested applicants must **completely** fill out the attached pre-application. All completed applications will be time/date stamped. Qualified applicants will be contacted in the order in which they are received.

**Return completed applications to:**

**Fax:** (253) 625-7271

**Email:** patsy.surh@lihi.org

**Mail or Drop-off:** Application – Patsy Surh Place  
c/o Heron Apartments Leasing Office  
1624 E 32<sup>nd</sup> Street  
Tacoma, WA 98404



for sion

(09/09/25 Snohomish Cour

fort - wrong for which any private or civil Everett  
- tort - law the wrong person may claim damages.

civility  
act of  
oliteness

- civil rights law the rights, privileges, & protection  
given to citizens, civil rights  
movement, an organized movement  
to secure civil rights for blacks.

civil

ervant

in emp.

for a govt

apt other

than the

armed

forces

civil

war

between

groups of

citizens of

the same

country

Victoria

law library

computer is not

set up to search for dictionary

words

torture - the infliction of severe pain as

a punishment or means of coercion

method of ~~tort~~ torturing

severe physical or mental pain

all showed no civility.

Coerce

to compel

by threats

or force.

Colo

lost of living

adjustment

entrainment



immigration rules/laws

can a president etc  
revoke citizenship -

under what law & condition

Work visa. how long is it for  
how many times is it renewable  
can we extend it one time only

visitation only 14 days

residency - is it the same  
as being a citizen.

citizenship classed should be  
every 2 yrs up to 20 yrs to  
renew USA rules.

deportation

banned

can those involved w/ blocking  
deportation be penalized &  
detained

life  
is  
pain  
every  
thing  
hurts  
everyone



Reaching out to Mayor  
Chief City Council placing in  
report thing escalated & became  
09/10/25 More intense

New tickets criminal / unfair stay away  
Private / corporate Abusers

I was venting @ harm reduction  
center sound path way of me  
feeling neglected, abandoned, set apart  
misleadings, false advertising &  
stressing the abusive misconduct  
& behavior

How I feel threatened & my life  
is setup & endangered by how  
I treated.

I feel pressured disrespect ignored  
because I'm not a LGBTQSRVZ  
etc. not an addict, illegal,  
migrant & that they never had  
intentions to serve me.

I shared my abuses abusers &  
all my Identity proof I've compiled  
& very well prepared instead they  
gave me hope that are going to  
help me get aboard. I stressed  
& share wasted programs & list  
I'm waiting on it was ignore  
gave Katy & Angela all the mess  
when talk w/ them was a brick wall  
they too insulted my mind being  
demanding impossible for them

Need  
equal  
laws  
of  
property

Public

Private

Land

Space

Who can  
make  
laws

I was  
told  
to  
talk  
to  
all  
the  
people



after several times explaining  
the waste of wealth systems  
laptop & several USB CDs &  
phone's & yet they in the front  
office was adamant in having me  
to apply for another cell phone  
recreate another one refuse to  
assist w all I presented.  
emails, entry level & the margre  
of list for housing that I believe  
is a contributor of hacked systems  
with librarians.

all my system were functional  
easy access till sharing with  
my abuser's working w/ state/  
local cities programs 211  
all etc.

angry @ me for my personalities  
& advocacy not needing their  
abusive psycho bids programs  
Katy stop being peacible &  
easy to reach after claiming  
salvation Army would feel my  
tank up to \$15.00 after Angela  
said Katy to had access to her  
own gas cards that again forceful  
serverent but in as I questioned